

# **PG Department of Social Work (M.S.W)**

## **SYLLABUS AND REGULATIONS**

**Under**

**OUTCOME-BASED EDUCATION**

**2020**

**(Effective for the Batch of Students Admitted from 2020-2021)**



**AUXILIUM COLLEGE (Autonomous)**

*(Accredited by NAAC with A+ Grade with a CGPA of 3.55 out of 4 in the 3rd Cycle)*

**Gandhi Nagar, Vellore-632 006**

# **MASTER OF SOCIAL WORK (M.S.W.)**

## **OUTCOME BASED EDUCATION - 2020**

(Effective for those admitted from the Academic Year 2020 - 2021)

### **INSTITUTION LEVEL**

#### **Vision:**

The vision of the college is the education of young women especially the poorest to become empowered and efficient leaders of integrity for the society.

#### **Mission:**

To impart higher education to the economically weak, socially backward and needy students of Vellore and neighboring districts.

### **NAME OF THE PROGRAMME: M.S.W**

#### **Regulations**

Social work is a profession. It has its theory and practice dimensions. The “Master of Social Work” education programme consists of theoretical and practical teaching and learning components of lectures, fieldwork and research project.

#### **1. Eligibility for Admission**

For the purpose of admission into the MSW Programme a candidate should have:

- A bachelor's degree preferable in Arts, Science and Commerce of any Indian University (10 + 2 + 3) pattern accepted as equivalent thereto by the syndicate.
- Working Knowledge of Tamil to enable the candidate to do effective fieldwork.
- The course of study for the degree of Master of Social Work shall be a fulltime course extended over four semesters in a period of two years.

#### **2. Objectives of the Postgraduate Course in Social Work**

The Objectives of the MSW course are:

- To prepare candidates for a career in social work through a professional training programme aimed at developing in them.
- Scientific knowledge about the dynamics of problems and issues in our society.
- An ability to critique the ideologies that lead to systematic domination and marginalization of vulnerable groups.
- Necessary skills of awareness, skills aiming at empowerment of people and skills in culture sensitive methods of social change.

- Ability to apply skills in social work practice and social work research in different fields for achieving desirable change and development and empowerment of people.
- Attitudes and values necessary for working with people, and organizations both governmental and non-governmental for achieving the goals of social work profession, namely,
  - To enhance people's capacity for social functioning.
  - To improve the quality of life for everyone.
  - To promote social justice.
  - To provide opportunities for people to develop their capacities to become participating and contributing citizens.

### **Programme Objectives (POs)**

**On completion of the PG Programme, students will be able to:**

**PO1:** Attain an in-depth knowledge in the respective domains augmented through self-learning.

**PO2:** Assimilate and apply principles and concepts towards skill development and employability.

**PO3:** Apply critical and scientific approaches to address problems and find solutions.

**PO4:** Develop research skills through multi/inter/trans-disciplinary perspectives.

**PO5:** Integrate issues of social relevance in the field of study.

**PO6:** Persist in life-long learning for personal and societal progress.

### **Programme Specific Outcomes (PSOs)**

**PSO1:** Apply the knowledge of social work in the domain of community development, human resource management, medical and psychiatric rehabilitation.

**PSO2 :** To enhance the individuals to help themselves with the scientific knowledge about the dynamics of problem and social issues.

**PSO 3:** It brings a change in attitudes and values of individual irrespective of their class, caste or gender

**PSO4:** To utilize the available resources for the empowerment of vulnerable groups and critically analyze the problems, needs to create impact in society.

**PSO5:** To prepare the individual in understanding the human behaviour with the relation to society

**PSO6:** To utilize the opportunity and of professionalism in the development process

PSO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
<b>PSO1</b>	M	H	H	H	H	H
<b>PSO2</b>	M	H	H	H	H	H
<b>PSO3</b>	M	M	H	H	H	H
<b>PSO4</b>	M	H	H	H	H	H
<b>PSO5</b>	M	H	H	H	H	H
<b>PSO6</b>	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

### 3. Eligibility for Award of MSW Degree

The degree of Master of Social Work is awarded to candidate who as per regulation has:

- Undergone a post-graduate course of study in Social Work extended over four semesters and has earned a minimum of 90 credits.
- Passes the theory examinations.
- Participate in a rural camp and meets the requirement prescribed by the course in relation to fieldwork and research project and passes in them.
- Completes Block Field Practicum for 26 days to the satisfactory level.

### 4. Structure of the Programme

Sem	Code	Title	Hours/Week	Exam Hours		Credits	Marks
				Th	Pr		
I	PCSWA20	Introduction to Social Work and Sociology	5	3	-	4	40+60
	PCSWB20	Social Case Work	5	3	-	4	40+60
	PCSWC20	Social Group Work	5	3	-	4	40+60
	PESWA20	Elective I A: Social Problems	5	3	-	4	40+60
	PISWA20	IEC- Disaster Management					
	PCSWD20	Rural camp	10 days				20
		Concurrent Field Work I	16	-	3	6	40+40

<b>Total</b>						<b>22</b>	<b>500</b>
II	PCSWE20	Human Growth and Personality Development	5	3	-	4	40+60
	PCSWF20	Social Work Research	5	3	-	4	40+60
	PCSWG20	Community Organization and Social Action	5	3	-	4	40+60
	PESWC20	Elective I A- Social Policy and Social Legislation	5	3	-	4	40+60
	PISWB20						
	PNHRA22	Human Rights	2	3	-	2	40+60
	PCSWH20	Concurrent Field Work II	16	-	3	6	60+40
<b>Total</b>						<b>24</b>	<b>600</b>
	PPSWA20	Summer Placement	1 Month (26 days)	-	-	5	-

Sem	Code	Title	Hours/Week	Exam Hours		Credits	Marks
				Th	Pr		
III	PCSWI20	Computer Applications for Social Work	5	3	-	3	40+60
	-	Specialization Paper – I	5	3	-	4	40+60

	-	Specialization Paper – II	5	3	-	4	40+60
	PESWE20	Elective III A: Project Formulation	5	3	-	4	40+60
	PISWC20	IEC - Counseling					
	PCSWJ20	Concurrent Field Work III	16	-	3	6	40+60
<b>Total</b>						<b>21</b>	<b>600</b>
IV	-	Specialization Paper III	5	3	-	4	40+60
	-	Specialization Paper IV	5	3	-	4	40+60
	PESWG20	Elective IV A: Administration of Service Organizations	5	3	-	4	40+60
	PISWD20	IEC - Social Work Profession for Different Settings					
	PCSWK20	Research Project	5	-	3	5	60+40
	PCSWL20	Concurrent Field Work IV	16	-	3	6	60+40
<b>Total</b>						<b>23</b>	<b>500</b>
	PPSWB20	Block Placement	1 Month (26 days)	-	-	5	-
<b>Grand Total</b>						<b>90</b>	<b>2200</b>

**Concurrent Field Work** is carried out on two days in a week for 12 weeks in a semester.

**Block Field Work** is carried out for 1 month (26 working days – 8 hours per day) after the completion of the University Examinations. A report of satisfactory completion of block field work by the agency and the department is required for course completion.

## 5. Field Work:

Concurrent field work is an integral part of the total programme of training in Social Work. Field Work programme consists of observation visits to the agencies, institutions and community settings, rural camp and direct practice of social work skills for intervention under the guidance of professional social workers in selected placements.

Placements provide an opportunity to the learner to apply theory to practice and gain first hand experience. Therefore, fieldwork in each semester is compulsory in this programme and a student is expected to have 100 percent attendance. A student should earn a total of 60 credits in 4 semesters in fieldwork.

In all the 4 semesters 2 working days per week shall be set aside for concurrent fieldwork of per week. Each semester will have a minimum of 24 days of concurrent fieldwork spread over 12 weeks. Block fieldwork is carried out for 1 month (26 days) (8 working hours per day) after the completion of the semester examinations. The credits allotted for Summer Placement and Internship Program are the additional credits earned by the students.

**Concurrent Field Work, Summer Placement and Internship Program (Block Placement)**

Semester	No. of Days	No. of Hours	Credits
Field Work I	24	180	6
Field Work II	24	180	6
Summer Placement	26	180	5
Field Work III	24	180	6
Field Work IV	24	180	6
Block Placement	26	180	5
<b>Total</b>	<b>148</b>	<b>1080</b>	<b>34</b>

## 6. Research Project

Research Project Work is to be done during third and the fourth semesters.

### Stage 1: Problem Formulation and Introduction.

### Stage 2: Review of Literature.

### Stage 3: Research Methodology.

### Stage 4: Analysis and Interpretation.

### Stage 5: Main Findings, Summary and Conclusion.

Examination Pattern of Research Project:

Continuous assessment:                      Stage 1: 10 (Max. Marks)

### Stage 2: 10 (Max. Marks)

### Stage 3: 10 (Max. Marks)

### Stage 4: 10 (Max. Marks)

### Stage 5: 20 (Max. Marks)

**Total : 60 (Max. Marks)**

Semester Examination: Viva Voce.

**Total : 40 (Max. Marks)**

## 7. Credit Based System

Course Details	No. of Papers	Credits per Paper	Total Credits	Sem I	Sem II	Sem III	Sem IV
Theory	15	3-4	43	16	16	13	10
Non-Major Elective	4	4	16	-	-	4	-
Human Rights	1	2	2	-	2	-	-
Field Work	4	6	24	6	6	6	6
Research Project	1	5	5	-	-	-	5
Summer Placement	1	5	5	-	5	-	-
Block Placement	1	5	5	-	-	-	5
<b>Total</b>	<b>24</b>	<b>-</b>	<b>90</b>	<b>22</b>	<b>29</b>	<b>23</b>	<b>26</b>



## SEMESTER I

### PCSWA20 - INTRODUCTION TO SOCIAL WORK AND SOCIOLOGY

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
1	1	PCSWA20	Introduction to Social Work and Sociology	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To gain an understanding of the concepts and the different processes of social work with special reference to Indian society.
- To develop in students a knowledge base about the Indian society.
- To help students understand concepts of social stratification, social control and social change.
- To give an insight to students about the various Indian Social Problems and their role in tackling them.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Able to Understand Social Work as a Profession.

**CO2 :** Understand various ideologies of social work.

**CO3:** Become aware of the emergence, growth and development of Social Work as a Profession

**CO4:** Consciously use Social Work knowledge and demonstrate professionalism as a trainee

**CO5:** Gain wider knowledge on diverse approaches and be able to appropriately use theories and approaches in her field work placements and Practice Social Work in an International context.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	M	H	H	M	H
CO3	H	H	M	H	H	M
CO4	H	M	H	M	H	M
CO5	H	M	H	H	M	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	M	H	H
CO2	M	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	L	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I : Introduction** (15 hours)

- 1.1 Historical background of Social Work in India - Concept, Philosophy, Principles (K1, K2)
- 1.2 Social Work Profession – Components, Values, (K1, K2, K3,K4)
- 1.3 Status, Code of Ethics, (K1,K2, K3)
- 1.4 Problems (K2, K3, K4)
- 1.5 Methods of Social Work and Changing trends in Social Work - (K1,K2, K3)
- 1.6 Role of Social Worker and the government in promoting Social Work profession in India (K1,K2,K3,K4, K5, K6)

**Unit II: Society:** (15 hours)

- 2.1 Meaning of Society, (K1, K2,)
- 2.2 Major elements of Society(K1,K2,)
- 2.3 Individuals, Group, Association, Institution (K1,K2)
- 2.4 Social System, Status, Role and Role Conflicts. (K1,K2)
- 2.5 Social Processes: Concept (K1, K2)
- 2.6 Social Processes - Co-operation, Competition, Conflict, Accommodation, Assimilation (K1,K2,K3)

**Unit III: Culture:** (15 hours)

- 3.1 Concept of Culture (K1, K2)
- 3.2 Culture as a system of norms, folkways, mores (K1, K2, K3)
- 3.3 Institutions and Laws; (K1, K2)
- 3.4 Functions of culture (K1, K2,K3)
- 3.5 Major elements of Indian Culture (K1,K2)
- 3.6 Cultural lag theory and its application to Indian Society.(K1,K2,K3,K4,K6)

**Unit IV: Social Change** (15hours)

- 4.1 Concept of Social Change (K1, K2, K4)
- 4.2 Factors and process of Social Change in India- (K1, K2, K6)
- 4.3 Urbanization (K1,K2)
- 4.4 Industrialization, (K1,K2)
- 4.5 Modernization, (K1,K2)
- 4.6 Westernization and Sanskritization (K1,K2)

**Unit V: Social Stratification in India:** (15 hours)

- 5.1 Concept of Stratification (K1, K2, K3)
- 5.2 Concept of Class and Caste. (K1, K2, K3)
- 5.3 Social Control: Concept, types and functions (K1, K2,K3)
- 5.4 Major agents of social control – Family, religion (K1, K2,,K4)
- 5.5 Education, law, tradition, customs and mores (K1,K2,K3)
- 5.6 Institutions: Religious, Economic, Educational, Social and Political (K2,K3,K4,K5)

**Books for Study and Reference:**

1. Sharmas G.L. – Caste, Class and Social Inequality in India, Vol. II – Mangal Deep Publications, 2003
2. Rameswari Devi and Ravi Prakash – Social Work Methods and Practices and Perspectives, Vol. I and II - Mangal Deep Publications, 2004.
3. John Allan, Bob Pease and Linda Briskman – Critical social work – an introduction to theories and practice-Mangal Deep Publications, 2003.
4. Dr.S.Radhakrishnan – Encyclopaedia of Social Work in India – Published by the Planning Commission , Govt. of India, 1968.
5. D.Paul Choudhari – Introduction to Social Work – Atmaram & Sons, Delhi, 2005.
6. Surjit S.Dooper, Sharon E.Moore – Social Work Practice with Culturally Diverse People – Sage Publications, New Delhi, 2001.
7. Alice Lieberman – The Social Work Outlook – Pine Forge Press, New Delhi, 1998.
8. Vidhya Bhushan, D.R.Sachdeva – An Introduction to Sociology – Kitab Mahal, Allahabad, 2005.
9. C.N.Sankar Rao – principles of Sociology – S./Chand & Company, New Delhi, 2005.
10. W.S. Wallis, M.N. Willey – Introduction to Sociology – KSK Publishers, New Delhi, 2003.

**SEMESTER I**  
**PCSWB20 - SOCIAL CASE WORK**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
1	1	PCSWB20	Social Case Work	Theory	Core	5	4	100

**COURSE OBJECTIVES**

- To understand the values and principles of social work and to develop the capacity to practice them.
- To develop in students an understanding of and an ability to adopt a multidimensional approach in assessment and intervention.
- To understand and apply the models of case work practice in different settings.
- Comprehend theory, models and approaches of social case work.

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes,  
**CO1:** Analyze and practice the basic philosophy, principles and values of social work as a method of social work.

**CO2:** Effectively understand the scope of social work

**CO3:** Study and support the application of theories and models in addressing the problems of individuals

**CO4:** Appreciate and practice the basic philosophy, principles and values of social work as a method of social work.

**CO5:** Acquire skills in recording, reflecting and evaluating on the work to grow professionally

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	H	M	H	H	H	H
CO4	H	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	H	H	H	M
CO2	H	H	H	M	H	H
CO3	M	H	H	H	H	H
CO4	H	H	H	H	H	M
CO5	H	M	M	H	M	H

(Low - L, Medium – M, High - H)

**Unit I: Historical Development (15 hours)**

1.1 Historical development of social casework as a method of social work practice (K2,K1)

1.2 Scope and limitations (K2,K1)

1.3 Objectives of working with individuals (K3,K2)

1.4 Values Worth and dignity of clients, uniqueness and individuality, problem solving capacity and self-determination, confidentiality and mobilizing resources (K4,K3)

1.5 Principles of acceptance, individualization, client participation, controlled emotional involvement. (K5,K3)

**Unit II: Different Process of Case Work (15 hours)**

2.1 Components: Person and family, problem, agency resources and process (K5,K3)

2.2 Phase 1 – Exploration of person in environment, multi-dimensional assessment and planning.

2.3 Multidimensional intervention (K6,K5,K3)

2.4 Phase II – Implementing and goal attainment. (K6,K5,K3)

2.5 Phase III – termination and evaluation, follow up. (K6,K4)

**Unit III: Tools and Techniques of Case Work (15 hours)**

3.1 Techniques in Case work (K5,K3)

3.2 Supportive Techniques: acceptance, assurance, ventilation, emotional support, action oriented support and advocacy (K5,K3)

3.3 Enhancing resources techniques, procuring material help, environment modification and enhancing information (K6,K4,K2)

3.4 Counseling techniques- Reflective discussion, advice, motivation, clarification, modeling, role-playing, reality orientation, partialisation, confrontation and reaching out (K5,K4,K2)

**Unit IV: Supporting Tools (15 hours)**

4.1 Casework tools: Verbal and non-verbal communication, listing, observation, questioning, giving feedback (K6,K3)

4.2 Interviewing process, home and collateral contacts. (K4,K2,K1)

4.3 Recording: Meaning, uses (K2,K1)

4.4 Principles and types of recording (K3,K4)

4.5 Narrative, process and summary – (K3,K1)

4.6 Use of Genogram and Eco map in records. (K4,K3,K2)

**Unit V: Rapport building Process (15 hours)**

5.1 Use of relationship in the helping process (K4,K3,K2)

5.2 Empathy, nurturing (K3,K2)

5.3 Authority, professional (K3,K2)

5.4 Fostering clients growth (K3,K2)

5.5 Problems in helping relationship, resistance, (K5,K3,K2)

5.6 Transference and counter transference. (K5,K3,K2)

**Books for Study and Reference:**

1. P.K.Upadhyey – Social Case Work – Rewat Publications, Jaipur, 2003.
2. Prakash M. Katare – Social Work and Rural Development – Arise Publishers & Distributors, New Delhi, 2006.
3. Sanjay Bhattacharya – Social Work: An Integrated Approach – Deep and Deep Publications, New Delhi, 2005.
4. V.Ramamurthy – Guidance and Counselling of HIV/AIDS – Tarum Offset, New Delhi, 2004.
5. S. Narayanan Rao – Counselling and Guidance, 2<sup>nd</sup> Edition – Tata McGraw Hill Publishing, New Delhi, 2006.
6. Helen Harris Pearlman – Social case work-A problem solving process – university of California press - 2002
7. Grace Mathew – An introduction to Social case work – Tata Institute of social sciences – 1992 -Mumbai

**SEMESTER I**  
**PCSWC20 – SOCIAL GROUP WORK**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	I	PCSWC20	Social Group Work	Theory	Core	5	4	100

**COURSE OBJECTIVES**

- To understand the significance of the group in the society.
- To acquire knowledge on Group dynamics.
- To understand values and principles of group work.
- To develop skills to apply group method for developmental and therapeutic work.
- To understand social group work as a method of social work

**COURSE OUTCOMES**

After completion of the course the students will be able to attain the following outcomes

**CO1:** Develop the students on the activities of group work process, types of group, characteristics of group, group dynamics and plan interventions based on appropriate Group Work models

**CO2:** Understand the significance of Social Group Work

**CO3:** Acquire knowledge, skills and values in practicing Social Work with Groups through Programme Planning

**CO4:** Examine the role of group worker in different settings

**CO5:** Acquire skills in recording and evaluation

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	H	M
CO2	M	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	H	H	H	M	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Social Group (15 hours)**

- 1.1 Meaning, Definition, Characteristics, (K3,K1)
- 1.2 Reasons for group formation, (K3,K2)
- 1.3 Types of groups, (K3)
- 1.4 Stages of group development, (K4,K3,K2)
- 1.5 Models of group work, Group dynamics (K4,K3,K2)
- 1.6 Membership, Cohesiveness, Group norm, Bond, Attraction, Communication and Interaction pattern, Problem solving, Goal setting, Mutual aid. (K5 K3,K2)

**Unit II: Social Group Work (15 hours)**

- 2.1 Definition, Objectives (K3,K1)
- 2.2 Principles of Group work , Historical development of group work in India (K3,K2)
- 2.3 Values and Characteristics of group work(K6,K3,K2)
- 2.4 Goals and Functions of group work (K5,K3)
- 2.5 Relationship between Casework and Group work (K4,K3,K2)
- 2.6 Group work process - Intake, Study, Diagnosis, Treatment, Evaluation, Termination and Follow-up. (K6,K4,K3,K2)

**Unit III: Programme Planning (15 hours)**

- 3.1 Meaning of Programme Planning (K2,K1)
- 3.2 Purpose of Programme Planning (K3,K2)
- 3.3 Principles of program planning (K4,K3,K2)
- 3.4 Importance of programme in group work, (K5,K2)
- 3.5 Role of group worker in programme planning (K4,K2)
- 3.6 Programme laboratory values, tools and techniques - Games, Singing, Dancing, Dramatics, Street play, Puppetry, Role play, Group discussions, Social drama, Brain storming, Camping - Sociometry and Sociogram. (K6,K5,K2)

**Unit IV: Application of Group Work and Role of Group Worker (15 hours)**

- 4.1 Group work in family service agencies, Hospitals, Correctional agencies, Schools, Urban and Rural Community development settings (K6,K4)
- 4.2 Limitation of group work practice ( K3,K2)
- 4.3 Qualities of group worker (K4,K3)
- 4.4 Leadership, Supervision -Meaning and definition(K2,K1)
- 4.5 Theories and qualities of a leader (K5,K3)
- 4.6 Role of group worker. (K6,K2,K1)

**Unit V: Group Work Recording and Evaluation (15 hours)**

- 5.1 Recording in group work, Meaning, (K2,K1)
- 5.2 Purpose, Principles of recording (K5,K4,K2)
- 5.3 Contents of group work records (K3,K2)
- 5.4 Types of records (K2)
- 5.5 Evaluation - purpose, Content of Evaluation, Evaluation of Group, (K4,K3)
- 5.6 Evaluation of Member's contribution to group.( K3,K2,K1)



**Books for Study and Reference:**

1. David W.Johnson, Frank P Johnson – Joining Together Group Therapy and Group Skills – 6<sup>th</sup> edition, Allyn and Bacon Publications, U.S.A., 1997.
2. Sanjay Bhattacharya – Social Work: An Integrated Approach – Deep and Deep Publications, New Delhi, 2005.
3. Mark Doel and Catherine Sawdon – The Essential Group Worker – Teaching and Learning Creative Group Work - Jessica Kinsley Publishers, London, 1999.
4. M.R.Kamble – Social Work with Children – Sheetal Printers, Jaipur, 2007.
5. Gisela Konopka – Social group work – A helping process – prentice hall college div – 1983.
6. Tom Douglas – Basic Group work – Routledge, 2000.
7. S.Rengasamy – Student's Guide to Social Group Work - Second Draft, Tamilnadu, 2010.
8. Charles H.Zastrow – Social Work with Groups - New Delhi, 20

## PESWA20 -ELECTIVE I A - SOCIAL PROBLEMS

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	I	PESWA20	Elective I A: Social problems	Theory	Elective	5	4	100

### COURSE OBJECTIVES

- To expose the students to various social problems.
- To give them knowledge about the weaker sections.
- To develop an understanding on various theories of social problems.

### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Bring changes in the social structure without violence and coercion.

**CO2:** Modify the malfunctioning of the social and economic institutions.

**CO3:** Analyze social problems and highlight the significance of social work intervention in the Indian context.

**CO4:** Understand and keep in pace with the disasters and find ways to handle or manage disasters.

**CO5:** Critically analyze the impact of social problems on the society.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	M	H	M	H	H
CO2	H	M	H	M	M	H
CO3	H	H	H	H	H	H
CO4	M	H	H	M	H	H
CO5	H	M	H	H	H	H

(Low - L, Medium – M, High - H)

### Unit I:

(15 hours)

- 1.1 Social Disorganization : Definition and concept (K1,K2)
- 1.2 Social Pathology : Meaning, and concept (K1,K2)
- 1.3 Social problems : Meaning, definition and concept (K1,K2)
- 1.4 Social Deviance: concepts, nature, cause (K1,K2)

- 1.5 Characteristics of social problems and social deviance(**K3,K2**)
- 1.6 Problems resulting from catastrophes: fire, drought, flood, earthquake, war and influx of refugees. (**K2,K4,K3**)

**Unit II: (15 hours)**

- 2.1 Theories of social deviance: biogenic, Psychogenic and sociological (**K6, K4,K5,K3**)
- 2.2 Deviant Sub-culture and their interactions with normal society.( **K5,K4,K3**)
- 2.3 Poverty- concepts, causes, strategies effective measures for poverty alleviation (**K6,K5,K4,K2**)
- 2.4 Over population-Causes, effects, policy (**K6,K5,K4**)
- 2.5 Illiteracy--causes, National policy on education, Adult Education Program— (**K5,K4,K3,K2**)
- 2.6 Unemployment and underemployment- types, causes,consequences and measures taken (**K5,K4,K6,K2**)

**Unit III: (15 hours)**

- 3.1 Problems of vulnerable groups-Women, Child, Youth and Aged (**K5,K4,K2**)
- 3.2 Problems of ill housing and slums—(**K5,K4,K3**)
- 3.3 Morbidity and mortality-(**K6,K2,K4,K5**)
- 3.4 Communicable diseases-(**K6,K2,K4**)
- 3.5 AIDS- (**K6, K4,K2**)
- 3.6 Malnourishment and nutritional disorders (**K6,K4,K3**)

**Unit IV: (15 hours)**

- 4.1 Specially challenged meaning and concepts (**K4,K5,K2**)
- 4.2 Problems of the differently abled and the services available (**K6,K5,K4**)
- 4.3 Crime and correctional administration (**K6,K4,K2**)
- 4.4 Delinquency nature, Types and prevention (**K6,K5,K4,K2**)
- 4.5 Female infanticide—(**K5,K4,K3**)
- 4.6 Common problems street children, beggary,prostitution, LGBT-( **K5,K4**)

**Unit V: (15 hours)**

- 5.1 Problems of social stratification Scheduled caste, Tribe and denotified communities—(**K6,K5,K4**),
- 5.2 Alcoholism (**K6,K5,K4,K3**)
- 5.3 Drug addiction—(**K6,K5,K4.K3**)
- 5.4 Suicide ( **K6,K5,K3**)
- 5.5 Corruption ---(**K6,K4,K5**)
- 5.6 Impact of social media---(**K6,K5,K4,K2**)

### **Books for Study and Reference**

1. D. Rajasekar - Poverty Alleviation, Strategies of NGOs - Concept Publication Company, New Delhi.
2. G.L. Sharma – Caste and Class and Social Inequality in India - Mangal Deep Publishers, Jaipur, 2003
3. Manoranjan Mohanty – Class, Caste, Gender - Sage Publishers, New Delhi, 2004
4. Stephen P. Marks, Harvard University - The Right to Development, Sage Publishers - New Delhi, 2004.
5. G.R.Madan – Indian Social problems – Allied publishers, 1966.

**SEMESTER I**  
**PISWA20 - IEC- DISASTER MANAGEMENT**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	I	PISWA20	Disaster Management	Theory	Core			100

**COURSE OBJECTIVES**

- To provide students an exposure to disaster management, their significance and types.
- To enhance the awareness of institutional processes in disasters.
- To ensure the students to understand the relationship between vulnerability, disaster, disaster prevention and risk reduction.
- To gain preliminary knowledge of Disaster Risk Reduction(DRR)
- To develop ability to respond to their surroundings with disaster response where they live.

**COURSE OUTCOMES**

After completion of the course the students will be able to attain the following outcomes  
**CO1** :Understanding of the process of Disaster Management and the various types of disasters.

**CO2**: Enhance the students to acquire knowledge on response to disasters and disaster cycle

**CO3**: Practice the role of the Social Worker in Disaster Management and legislation related to it

**CO4**: Equip themselves to work in disaster situations and Expose knowledge on the impact of disaster on individual and community

**CO5**: Develop skills to analyze the factors leading to disaster

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	M
CO2	M	H	M	H	M	H
CO3	H	H	H	H	H	H
CO4	H	M	H	H	L	H
CO5	M	M	H	M	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	M	M	H	H
CO2	M	H	H	M	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	M	H	H	H	H

(Low - L, Medium – M, High - H)

## **Unit I: Concept of Disaster Management**

- 1.1 Basic concepts of disaster management (K2,K1)
- 1.2 Definition: Disaster, Hazards, Vulnerability, Risks (K2,K1)
- 1.3 Disaster Types of disaster- natural and manmade disasters-(K3,K2)
- 1.4 Disaster risk Management (K2,K1)
- 1.5 Risk analysis techniques(K6,K5,K3)
- 1.6 Process and steps of Risk assessment. (K4,K2)

## **Unit II: Response to Disaster Management**

- 2.1 Emergency Response (K3,K2)
- 2.2 Crisis management (K2,K3)
- 2.3 Hazards vulnerability, (K2,K3)
- 2.4 Disaster Risk mitigation (K2,K1)
- 2.5 Response, Relief, Reconstruction, Rehabilitation. (K6,K4,K1)
- 2.6 Disaster cycle - Phase,Culture safety, Prevention, Mitigation and Preparedness.(K5,K3)

## **Unit III : Legislation**

- 3.1 Government intervention (K5,K3,K1)
- 3.2 Institutional Mechanisms of Disaster Components of disaster. (K4,K3)
- 3.3 Water, Food, Sanitation, Shelter, Health Institutional Arrangements(K4,K2)
- 3.4 Disaster relief Management Acts (K5,K4,K3)
- 3.5 Policies, Plan for relief (K3,K2,K1)
- 3.6 Programmes and legislation.(K5,K3,K2)

## **Unit IV: Disaster risk management**

- 4.1 Hazards risk management Climate Changes and variability (K2,K1)
- 4.2 causes, impacts of climate changes (K2,K1)
- 4.3 Pollution - Air Pollution, Water Pollution, Soil Pollution. (K2,K1)
- 4.4 Relevance and Disaster risk (K2,K4)
- 4.5 Urban rural risk management(K5,K2,K1)
- 4.6 Role and Responsibilities of community, Panchayat raj institution/ Urban Local bodies. (K6,K4,K3,K2)

## **Unit V: Risk Assessment**

- 5.1 Industrials Hazards risk management process, (K4,K2,K1)
- 5.2 Natural hazard/ risk assessment, (K4,K2,K1)
- 5.3 Understanding climate risk, Mapping of risk assessment, (K6,K2,K1)
- 5.4 Decision making for risk reduction, Problems in risk assessment, (K5,K2)
- 5.5 Activities and roles of the community action on Risk reduction, (K3,K2)
- 5.6 Participatory risk assessment ,Participatory risk assessment methods.(K6,K2)

**Books and Reference:**

1. Singhal J.P Disaster Management, Laxmi Publication,2010.
2. Tushar Bhattacharya, Disaster Mangment and science,McGraw Hill India Education Pvt.Ltd,. 2012
3. Gupta Anil K, Sreeja S.Nair. Environmental Knowledge for Disater Risk Management,NIDM,New Delhi, 2011
4. Kapur Anu Vulnerable India :A Geographical Study of disaters, IIAS.
5. Govt.of India: Disaster Management Act, Government of India, New Delhi, 2005
6. Government of India, National Disaster Management Policy, 2009.

## SEMESTER I

### PCSWD20 – CONCURRENT FIELD WORK

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
1	1	PCSWD20	Concurrent Field Work	Practical	Core	16	6	100

#### COURSE OBJECTIVES

- To develop self as a professional through acquiring knowledge, skills, attitudes and values appropriate for Social Work practice
- To enhance understanding of the socio-economic-cultural –rural realities
- To be oriented to rural life, enhance group living and leadership through planning and organisation of the rural camp
- To analyse the social system and its impact on individuals, groups, family, community and understand the role and functioning of organisations- Governmental and Non- Governmental

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Acquire knowledge, attitude and values for professional practice

**CO2:** Develop skills to analyse socio –economic-cultural-rural realities and their impact on individuals, families, groups and communities

**CO3:** Initiated and use to acquiring skills in systematic observation, critical analysis, develop a spirit of inquiry and document learning through preparation of family and community profile/reports

**CO4:** Understand the role of a Social Worker in an agency and in the community

**CO5:** Enhance their ability to plan, organize programmes and contribute as a team member

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	H	H	H	M	H
CO3	H	H	H	H	H	H
CO4	H	M	H	H	L	H
CO5	M	M	H	M	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	M
CO2	M	H	M	H	M	H
CO3	H	M	H	M	H	M
CO4	H	H	H	H	M	M
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)



The students are involved in supervised visits to a minimum of 15 agencies. NGO's, Hospitals, Industries and Government welfare agencies are visited with the purpose of observing and learning the administrative structure, aims & objectives, general, specific and welfare activities.

In addition the students are taken on a 10 days Rural camp during which they stay in a selected village and study the community living, develop rapport, do a statistical survey, identify specific social problem, organize and conduct an awareness program.

During observation visit students are expected to prepare a field work report for every agency and submit. During rural camp daily activity report and a comprehensive report is prepared and submitted. Regular review conferences are conducted by the field work supervisor. At the end of the semester a viva is conducted by an external examiner and marks are awarded.

#### Objectives of the Camp:

1. Living out experience
2. Learn, understand and accept different cultures.
3. Learn about basic research methods.
4. Learning skills in PRA methods.
5. Organizing and conducting awareness programmes.

#### Schedule of the camp:

1. Meeting community leaders and getting help and cooperation in the camp.
2. Observing and familiarizing a new community.
3. Meeting families and building rapport.
4. Preparing a systematic study of the village.
5. Collection of relevant information.
6. Organizing and using PRA tools.
7. Arriving at a community diagnosis.
8. Organizing and conducting awareness program.
9. Organizing small group activities.
10. Feedback and arranging follow up of community organization and development.

## SEMESTER II

### PCSWE20 - HUMAN GROWTH AND PERSONALITY DEVELOPMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	II	PCSWE20	Human Growth and Personality Development	Theory	Core	5	4	100

#### COURSE OBJECTIVES:

- To obtain an understanding of human behaviour in relation to the society.
- To equip the students of social work with understanding of human behaviour and personality development models.
- To introduce the students to the various fields of Psychology.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes.

**CO1:** Summarize the relevance of psychology for social work practice

**CO2:** Understand the psychological bases and processes involved with cognition, learning, behavior and personality development

**CO3:** Obtain an insight to factors contributing to development of personality

**CO4:** Explore the concept of social psychology and application of psychological tests.

**CO5:** Explore the developmental stages of life from a psychological perspective.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	M	H	H	H
CO2	H	H	H	H	M	H
CO3	H	H	H	H	M	H
CO4	H	M	M	H	H	H
CO5	H	H	H	H	M	H

(Low - L, Medium – M, High - H)

## **Unit I: Psychology**

**(15 hours)**

- 1.1 History of Psychology---(K2,K1,K3)
- 1.2 Definition of psychology—(K1,K2)
- 1.3 Meaning of Psychology—(K2,K1)
- 1.4 Methods of psychology-(K4,K3,K2)
- 1.5 Scope of psychology---(K6,K4,K3)
- 1.6 Relevance of psychology in social work profession---(K6,K5,K4)

## **Unit II: Psychological functions**

**(15 hours)**

- 2.1 Psychological functions (K6,K5,K4)
- 2.2 Memory process—registration, retention and recall---(K6,K4,K3)
- 2.3 Intelligence- concept, levels and influence of hereditary and environment—(K5,K6,K4,K3)
- 2.4 Motivation—concepts types and influence on human behavior—(K4,K2,K3)
- 2.5 Emotions nature and characteristics--- (K4,K3,K2)
- 2.6 Emotional expressions—(K5,K4,K3,K2)

## **Unit III: Personality**

**(15 hours)**

- 3.1 Personality definition, concept, structure---(K3,K2,K1)
- 3.2 Psychoanalytic approach---(K6,K5,K4,K3)
- 3.3 Behavioural approach--- (K6,K5,K4)
- 3.4 Humanistic approach----(K6,K5,K4)
- 3.5 Attitude and Prejudice definition, formation and maintenance—(K4,K5,K2,K1)
- 3.6 Influence of attitude on behavior and factors influencing attitude change (K6,K5,K4)

## **Unit IV: Psychological Tests**

**(15 hours)**

- 4.1 Psychological tests and Aptitude --- (K6,K5,K4)
- 4.2 Psychopathology---(K4,K5)
- 4.3 Scales developed to study human behavior---(K6,K5,K4)
- 4.4 Adjustment and maladjustment—(K5,K4)
- 4.5 Stress, Frustrations, Conflicts---(K5,K4,K3)
- 4.5 Defense Mechanisms—(K5,K4,K2)

## **Unit V: Development Psychology**

**(15 hours)**

- 5.1 Developmental psychology meaning, definitions principles---(K2,K1)
- 5.2 Stages of development conception, prenatal—(K4,K2,K3)
- 5.3 Infancy, Babyhood, childhood---(K4,K3,K2)
- 5.4 Puberty and adolescence---(K5,K4,K3)
- 5.5 Adulthood, middle age and old age—(K5,K4)
- 5.6 Social factors influencing development—(K6,K5,K4)

### **Books for Study and Reference:**

1. Morgan, Clifford .T, King A. Richard Weisz, John.,R. Schopler John - Introduction to Psychology - Ronald Press, New York, 1977.
2. Munn L.Norman, Fernald Dodge C.Fernald Peter S., Leonard Carmicheal - Introduction to Psychology - A.I.T.B.S Publishers, New Delhi, 2007
3. Hurlock Elizabeth B. – Personality Development - Tata, McGraw, Hill Publishing Company, New Delhi, 2005.
4. Park & Park - Textbook of Preventive and Social Medicine - M/S. Banarsidas Bhanot Jabalpur, 2005
5. Shakuntala Devi - Principles of Social Psychology - Raj Publishing house, Jaipur, 2004
6. S. Kumar - Principles of Developmental Psychology - Anmol Publications, New Delhi, 2002.
7. A.R. Rathur - Psychology of Learning and Development - Discovery Publishing house, New Delhi, 2004.
8. N.M. Tiwari - Child Psychology - Saurahb Publishing house, New Delhi.
9. Papalia, Olds Feldman - Human Development, 9<sup>th</sup> Edition - Tata McGraw Hill Publishing Company, New Delhi, 2004.
10. Duane P. Schultz - Theories of Personality, 8<sup>th</sup> Edition - Thomson, Wordsworth India, UK, US, Singapore, 2005.
11. K.c. Shukla, Tarachand - General Psychology - Commonwealth Publishers, New Delhi, 2007
12. Cooper, Mcgaugh - Integrating Principles of Social Psychology - Eurasia Publishing House, New Delhi.
13. Rajiv K. Mishra - Personality Development - Rapa & Co. New Delhi.

**SEMESTER II**  
**PCSWF20 – SOCIAL WORK RESEARCH**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	II	PCSWF20	Social Work Research	Theory	Core	5	4	100

**COURSE OBJECTIVES**

- To understand the nature and importance of the scientific method and appreciate the principles of social work research
- To develop the capacity to independently conceptualize a problem and execute research
- To develop technical competency to assess and analyze social problems, needs and services
- To face the challenge in solving the unsolved social problems
- To develop analytical skills among students

**COURSE OUTCOMES**

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Demonstrate, develop and understanding the capability to independently conceptualize a problem and execute research

**CO2 :** Provide clear plan of the research and understand framework of research methods and techniques through research design

**CO3 :** Analyzing the concept of Data Collection and Data Processing

**CO4 :** Demonstrate, understanding and mastery of the knowledge, values, skills relevant to research competencies.

**CO5 :** Appropriately apply statistical techniques in Social Work Research

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	H	H	H	H	H	H
CO4	H	H	H	H	M	H
CO5	H	H	M	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	H	H
CO2	M	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Social Work Research (15 hours)**

- 1.1 Meaning, Definition, (K2,K1)
- 1.2 Purpose of research (K2,K1)
- 1.3 Scope and limitations of research (K3,K2)
- 1.4 Quantitative and qualitative research – (K2,K1)
- 1.5 Steps in research process. (K4,K2)
- 1.6 Conceptualization, operationalization, variables. (K6,K4,K2)

**Unit II: Research Design (15 hours)**

- 2.1 Definition of Research design, Purpose of Research design (K2,K1)
- 2.2 Types of design: exploratory, descriptive, diagnostic and experimental design- (K3,K2)
- 2.3 Sampling: Definition for Sampling , Principles, types of Sampling (K3,K2,K1)
- 2.4 Procedure, universe and sample frame (K4,K2)
- 2.5 Selection of samples - measurements and its level – validity and reliability. (K6,K4,K3)
- 2.6 Rating Scale: meaning and uses (K5,K2)

**Unit III: Data Collection (15 hours)**

- 3.1 Sources and methods of data collection, primary and secondary source (K3,K2)
- 3.2 Methods of data collection, observation, and survey method, personal interview (K2,K1)
- 3.3 Interview: interview guide principles of interview (K4,K2)
- 3.4 Questionnaire: construction of questionnaire, types and format(K5,K2,K1)
- 3.5 Questionnaire their advantages and disadvantages (K6,K2,K1)
- 3.6 Data Processing: Content checking - editing Data - Clarification - Coding- Tabulation –Analysis – Presentation - Interpretation. (K3,K2,K1)

**Unit IV: Elements of Research (15 hours)**

- 4.1 Planning a research project: Project proposal (K6,K4,K1)
- 4.2 Problem formulation, framing objectives, defining concepts (K6,K1)
- 4.3 Hypothesis and its types, (K6,K5,K3)
- 4.4 Review of literature, research design, (K2,K3)
- 4.5 Sampling methods, data collection, (K4,K2)
- 4.6 Analysis, reporting.( K5,K4,K3)

**Unit V: Statistics (15 hours)**

- 5.1 Statistics: Meaning, uses and its limitations (K2,K1)
- 5.2 Measures of central tendency: mean, median, mode. (K6,K5,K3)
- 5.3 Dispersion: Range, Mean deviation- quartile deviation- standard deviation- coefficient of variation. (K6,K5,K3)
- 5.4 Test of significance: t” test , Chi square test. (K6,K5,K3)

- 5.5 Correlation: meaning, type and uses **(K2,K1)**
- 5.6 Karl Pearson's Coefficient of correlation- simple and rank correlation.  
**(K5,K4,K2)**

**Books for Study and Reference:**

1. Kothari C. R. - Research Methodology – New Hope International Ltd., 2005.
2. Bruce A Thyer – The Handbook of Social Work Research Methods – Sage Publications Inc, New Delhi, 2001.
3. Ian Shaw and Nick Gould – Quantitative Research in Social Work - Sage Publications Inc, New Delhi.
4. Rafael J Angel & Russel K. Schutt - The Practice of Research in Social Work - Sage Publications Inc, New Delhi.
5. Anantha Kumar Giri - Creative Social Research – Vistaar Pub., New Delhi, 2004.
6. Heather D.Cruz & Marilyn Jones – Social Work Research - Sage Publications Ltd., New Delhi, 2004.
7. Prasanna Chandra – Projects – Tata McGraw Hill Ltd., 2004.
8. K.Sathyamurthi – Contemporary Social Work – Allied Publishers Pvt. Ltd, Chennai, 2010.

## SEMESTER II

### PCSWG20 – COMMUNITY ORGANISATION AND SOCIAL ACTION

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
1	II	PCSWG20	Community Organisation and Social Action	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To develop an understanding of the concepts related to working with communities.
- To gain knowledge of various approaches, skills and techniques of working with Communities.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,  
**CO1:** Able to demonstrate familiarity with community organization and social action as methods of social work Profession

**CO2:** Able to develop skills of collecting and collating information to understand community its structure and Components.

**CO3:** Able to gain the experience and exposure to Practice community organization and social action at Micro and Macro levels

**CO4:** Adapt strategies to solve social problems and bring changes in the social structure without violence and coercion

**CO5:** Modify the malfunctioning of the social and economic institutions

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	H	M	H	H	H	H
CO4	H	M	H	H	H	M
CO5	H	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	H	H
CO2	M	H	H	M	H	H
CO3	L	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	L	H	H	M	H	H

(Low - L, Medium – M, High - H)



**Unit I : Community (15 hours)**

- 1.1 Meaning (K1, K2)
- 1.2 Types (K1, K2)
- 1.3 Characteristics, (K1,K2,K4,)
- 1.4 Community Organization – Concept, Meaning, Definition, (K1,K2, K3)
- 1.5 Scopes, Principles - (K1,K2, K3)
- 1.6 Philosophy and its relevance (K1,K2,K3)

**Unit II: Process or Phases of Community Organization ( 15hours)**

- 2.1 Process or phases of Community Organization - Study and survey, (K2,K4,K5)
- 2.2 analysis, assessment, discussion, organization, (K2,K3,K4,K5)
- 2.3 action, reflection, modification, continuation K2,K3,K4)
- 2.4 Skills in Community Organization: Organizing, communication, training, consultation, (K1,K2,K3)
- 2.5 public relations, resource mobilization, liasoning, conflict resolution (K1, K2)
- 2.6 Models of Community Organization, locality development, social planning (K1,K2,K3)

**Unit III: Participatory Rural appraisal (PRA) (15 hours)**

- 3.1 History, Concept, principles, (K1, K2,K3)
- 3.2 Tools and techniques ( K2, K3,K4)
- 3.3 Methods of PRA- Social Mapping, Venn Diagram, Wealth Ranking, Seasonality Calender, Focus Group Discussion, Indepth Interviews, Key Informant Interviews..etc (K1, K2, K3,K4,K5)
- 3.4 Importance of participation and advantages, difference between PRA and RRA (K1, K2,K4)
- 3.5 Social Action – Definition, principles and scope (K1,K2)
- 3.6 Social Action as a method of social work. (K2,,K4)

**Unit IV: Strategies and Tactics: (15hours)**

- 4.1 Negotiation, advocacy, (K1, K2,)
- 4.2 Social networking ,conflict resolution (K1, K2,K3)
- 4.3 Pressure, individual contact (K1,K2,K3)
- 4.4 Conscientization, legal situation, violence (K2, K4)
- 4.5, Public relations, political organization (,K2,K4)
- 4.6 Collaborative – peace initiative. (K1,K2,K3)

**Unit V: Resource mobilization (15 hours)**

- 5.1 Resource mobilization – Concept, (K1, K2, K3)
- 5.2 people – the most valuable resources ( K2, K3)
- 5.3 process and steps involved in mobilizing community resources (K1, K2,K3,K4,K5)
- 5.4 Techniques and sources of fund raising (K1, K2,,K3,K4,K5,K6)
- 5.5 Corporate Social Responsibility (CSR) initiative – Swatch Bharath (K1,K2,K3)
- 5.6 Social activist – Anna Hazareh, Saul Alansky, Paulo Freire.(K1,K2)

**Books for Study and Reference:**

1. J. Christopher, A. Thomas William - Community Organization and Social Actions - Himalaya Publishing House – Mumbai, Delhi, 2006.
2. C. P. Yadav – Encyclopedia of Social Work and Community Organization, Vol. I, II, III & IV – Anmol Publications Pvt. Ltd. New Delhi, 2007.
3. Somesh Kumar – Methods for Community Participation – Vistaar Publications, New Delhi, 2002.
4. Sulbha Khanna – Participatory Approach to Development – Discovery Publishing House, New Delhi, 2006.
5. Anju Dwiredi – Methods of Participatory Training – Shree Sai Printers, 2002.
6. O. P. Goel – Role of NGOs in Development of Social System – ISHA Books, 2004.
7. Ross M. G., 1955 – Community Organization – Theories, Principles and Practices – Harper and Row, New York.
8. Siddiqui H. Y. (Ed.) – Social Work and Social Action – Harnam Publications, New Delhi, 1984.
9. Murty M. V. – Social Action – Asia Publishing House, Bombay.

**SEMESTER II**  
**PESWC20 - ELECTIVE II A: SOCIAL POLICY AND SOCIAL**  
**LEGISLATION**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
1	II	PESWC20	Social Policy and Social Legislations	Theory	Elective	5	4	100

**COURSE OBJECTIVES**

- To develop the students ability to understand Social Welfare Administration
- To develop in students an understanding of the concepts f social policy and social welfare policy to emphasize the importance of them
- To make aware on the different social legislation, its role to the students.

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Obtain knowledge and understand social welfare administration

**CO2 :** Understanding of the concepts of social policy and social welfare policy to emphasize the importance of them.

**CO3 :** Promote knowledge in understanding the cause and effects of discrimination and oppression.

**CO4 :** Able to prepare modules and strategies for advocacy to bring sustainable social change

**CO5 :** Obtain knowledge of legislative structure, frame and Process of making legislation.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	H	M	H	M	H	H
CO4	H	H	H	H	M	H
CO5	H	H	M	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	M
CO2	H	M	H	H	M	H
CO3	H	H	H	H	M	H
CO4	H	M	H	M	H	M
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I : Social policy and social welfare policy: (15 hours)**

- 1.1 Social policy and social welfare policy: Concept (K1, K2)
- 1.2 Its relation to the constitution (K1, K2)
- 1.3 Need and evolution of social policy in India (K1,K2,)
- 1.4 Fundamental rights and directive principles of state policy (K2, K3,K4)
- 1.5 Policy and planned social change - K1,K2, K3)
- 1.6. A bird's eye view on constitution of India(,K2,K3)

**Unit II: Policies in India ( 15 hours)**

- 2.1 Policies in India regarding - backward classes, (K1,K2,K3)
- 2.2 Schedule classes, (K1,K2,K3,)
- 2.3 Schedule tribes (K1,K2,K3)
- 2.4 Denotified communities (K2,K3)
- 2.5 Women, children, ( K1,K2,K3)
- 2.6 Handicapped, aged (K1,K2,K3)

**Unit III: Social legislation, (15 hours)**

- 3.1, Indian penal code (K1, K2)
- 3.2 Code of criminal procedure ( K2,K3,K4)
- 3.3 family courts (K1, K2)
- 3.4 Lok adalats (K1, K2)
- 3.5 The legal aid movement and public interest litigation (K1,K2,K3)
- 3.6. Role of central social welfare board and state social welfare board (K2,,K3,K4)

**Unit IV: Acts (15hours)**

- 4.1 Dowry Prohibition Act 1961 (K1, K2,K3)
- 4.2 Adoption and Maintenance Act 1986 (K1, K2,K3)
- 4.3 Juvenile Justice Act 1986 (K1,K2,K3)
- 4.4 Child Labour Act 1986 and Bonded Labor Abolition Act 1976 (K1,K2, K3)
- 4.5, Right to Information Act, (K1,K2, K3)
- 4.6 Domestic violence, Sexual harassment Act (K1,K2 K3,)

**Unit V: Acts (15 hours)**

- 5.1 Protection Civil rights Act 1955,(K1, K2, K3,K4)
- 5.2 Prevention of Immoral Traffic Act 1956 (K1, K2, K3,K4)
- 5.3 Protection Consumer Act 1986 - (K1, K2,K3,K4)
- 5.4 Transplant of Human Organ Act 1994 (K1, K2,,K3,K4)
- 5.5 Tamil Nadu Prohibition of Eve Teasing Act 1988 (K1,K2,K3,K4)
- 5.7 Tamil Nadu Prohibition of Ragging Act 1997 (K1,K2,K3,K4)

**Books for Study and Reference:**

1. Velayutham K. Shanmuga – Social Legislation and Social Change - Vazhga, Valamudan Publishers, Chennai, 1998
2. Constitution of India - Govt. of India, 1991
3. Encyclopedia of Social Work - Volumes I, II, III, The Planning Commission Govt. of India. 1968
4. C.B. Raju - Social Justice and the Constitution of India - Serials Publications, New Delhi, 2006.
5. Dr. Durga Das Basu - Introduction to the Constitution of India - Wadhawa & Company, New Delhi, 2005
6. Sibnath Deb - Contemporary Social Problems in India - Anmol Publications, New Delhi, 2006
7. Praveen Yogi - Social Justice and Empowerment - Kalpaz Publications, Delhi, 2000.
8. Dr. S. Mehartaj Begum - Human Rights in India - Efficient Offset Printers, New Delhi, 2000
9. Kalpana Koy - Women's Oppression and Projective Law - Ravat Publications, New Delhi, 1999.

## SEMESTER II

### PISWB20 -IEC - WOMEN AND DEVELOPMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	II	PISWB20	Women and Development	Theory	Core			100

#### COURSE OBJECTIVES: -

- To develop an understanding of the perspective of women and development in Indian society
- To develop an ability to identify areas of work with women and understand strategies to change the situation in terms of personal liberation as well as in terms of making women a part of the developmental process
- To develop a capacity to examine the social systems that effect women in meeting growth needs and special needs.

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Examine the concept of women empowerment and development

**CO2 :** Analyzing the importance of Education for the development of Women

**CO3 :** Identify and understand the different situations and make women a part in development process

**CO4 :** Identify and develop the process of protection of women health and environment

**CO5 :** Implement the planning skills on development of women and know about the national policies related to women's empowerment

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	M	H	H	H	M
CO3	H	H	H	M	H	H
CO4	H	H	M	H	H	H
CO5	H	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	H	H	H
CO2	H	M	H	H	H	H
CO3	M	M	H	H	H	H
CO4	M	M	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

### **Unit I : Basic Concept**

- 1.1 The concept of development with reference to women (K2,K1)
- 1.2 Women in development; (K5,K2,K1)
- 1.3 Women and development in society (K3,K2,K1)
- 1.4 Gender in development – (K5,K2)
- 1.5 Patriarchal structure in india- (K3,K1)
- 1.6 Ideological and socio-cultural constructs. (K6,K4,K2)

### **Unit II : Women and Education**

- 1.1 Education and women's development - Definition (K1,K2)
- 1.2 Need and Purpose of Education in development (K3,K2)
- 1.3 Stereotyping : Definition, Meaning (K2,K1)
- 1.4 Sexism in education, education as agent of sex role stereotyping (K4,K2,K1)
- 1.5 Reorganizing and using the education system for raising the status of women (K3,K2)
- 1.6 Alternatives to formal education-non formal education, adult education, continuing education, distance education. (K6, K4,K2)

### **Unit III : Women and Employment**

- 4.1 Women and employment -Definition (K2,K1)
- 4.2 Trends in women's employment (K5,K2)
- 4.3 Feminization of poverty (K6,K4,K1)
- 4.4 The concept of work and worker as defined by national sample survey (nss) (K5,K3,K1)
- 4.5 The census of india and its effect on women's employment (K4,K3)
- 4.6 Women's dual role. (K6,K4,K3)

### **Unit IV : Women and Health**

- 4.1 Women and health – Definition (K2,K1)
- 4.2 Morality and morbidity patterns among women(K4,K3)
- 4.3 Health as a gender issues in society (K6,K5,K3)
- 4.4 Family planning methods and their impact on women (K5,K4,K3)
- 4.5 Differential access to health services, rural and urban differential in health (K4,K3)
- 4.6 Implication for the health of the rural women. (K6,K5,K2)

### **Unit V : Women and Law**

- 5.1 Women and law – Definition (K2,K1)
- 5.2 Safe guards and provisions relation to women in the indian constitution (K4,K3)
- 5.3 A critique of women's legal rights (K5,K2,K1)
- 5.4 Rights of women in india with reference to marriage, divorce and maintenance, inheritance, adoption, employment, maternity benefits – (K6,K3,K4)
- 5.5 Legal provision regarding dowry, sati, rape, prostitution, eve-teasing, sexual harassment and their effect of women- (K5,K2,K1)
- 5.6 violence against women in the family, workplace, media. (K4, K3, K2)

## **Books and Reference:**

1. Bashin, kamala and agarwal ED 1984 Women and the media- analysis, alternatives and actions kali and women New Delhi.
2. Blumbrg R.L & Dwaraki L 1980 India's educated women options and constraints; Hindustan publishing corporation, delhi.
3. Devandhar, kiran 1985 Status and position of women in India; shakthi books, Delhi.
4. Hamilton R. 1978 The liberation of women, A study of Patriarchy; George Allen and Unwin, London.
5. ICSSR Status of women in India; report of the national committee; allied publishers, delhi.
6. Kanhere U.S Women and socialisation; Mittal publications.Delhi.
7. Kausghik, Susheela (Ed) Women's oppression- patterns and perspective; Shakthi books.
8. Kidwai M.H 1979 Women under different social and religious laws; Seema publications, delhi.
9. LWF studies Women human rights; The Lutheran world federation, Geneva.
10. Neera Desai & Mathraj Krishnaraj 1987 Women and society in India; Ajanta publications, New Delhi.
11. Pal B.K Problem and concerns of Indian women; ABC publishing house, New Delhi.
- 5.7.1.1.1.1 12. Usha rao N.J 1983 Women in developing society; Ashish publications, New Delhi.



## SEMESTER II

(M.A./M.Sc/M.Com/M.B.A/M.S.W)

### PNHRA22 – HUMAN RIGHTS

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	II	PNHRA22	Human Rights	Theory	Core	2	2	100

#### COURSE OBJECTIVES:

- To develop respect for Human Rights and encourage students to stand for Social Justice
- To create awareness on the Indian legal system, rule of law and human rights perspective in India.
- To make students to understand the goals of Human Rights Education
- To sensitize students for the application of human rights to the various practice domains of the different profession
- To understand the functioning of Union, State and Local Governments in Indian federal system

#### COURSE OUTCOMES :

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Obtain knowledge and understand about fundamental Human Rights

**CO2 :** Understanding of the concepts of Indian constitution and to emphasize its importance

**CO3 :** Promote knowledge in understanding the concept of Universal Declaration and International Covenants on Human Rights.

**CO4 :** To strengthen the promotion and protection of human rights around the globe

**CO5 :** Promote awareness on the Indian legal system, rule of law, human rights related policies, Acts and movements

CO/ PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	M	M	H	H	H	H
CO2	H	M	H	H	H	H
CO3	H	M	H	H	H	H
CO4	H	H	H	M	H	H
CO5	H	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	H
CO2	M	M	H	H	H	H
CO3	M	M	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

## **UNIT I : INTRODUCTION TO HUMAN RIGHTS**

1. Human Rights – Introduction
2. Meaning and definition
3. Origin and Development
4. Elements of Human Rights
5. Kinds of Human Rights -Civil and Political rights
6. Social ,Economic & Cultural rights

## **UNIT II : INDIAN CONSTITUTION AND HUMAN RIGHTS**

1. Indian Constitution -Meaning- Definition, Classification
2. Features of India Constitution, Federalism
3. Preamble, Fundamental Rights
4. Directive Principles of State policy
5. Right to constitutional Remedies, PIL, Different Courts
6. Constitution of Human Rights Court, Right to Information Act, 2005(RTI)

## **UNIT III : UNIVERSAL DECLARATION AND INTERNATIONAL COVENANTS ON HUMAN RIGHTS**

1. Universal declaration – Meaning & concepts
2. Provisions of universal declaration of Human Rights
3. Effects and influence of Universal Declaration
4. Distinction between the Indian constitution and Universal Declaration
5. International covenants on civil & Political Rights ,1966 (ICCPR)
6. International covenants on Economic, social and cultural rights, 1966 (ICESCR)

## **UNIT IV : UNITED NATIONS AND HUMAN RIGHTS**

1. Provisions relating to human rights under UN charter
2. Through principal organs, UN Commission on Human Rights
3. UN charter based institutions, UN specialized Agencies
4. Human Rights and Domestic Jurisdiction
5. United Nation Convention against Torture (UNCAT)
6. Convention on the Protection of the Migrant Workers

## **UNIT V : HUMAN RIGHTS AND DIFFERENT POLICIES**

1. Anti Human Trafficking and Protection of Human Rights Act,1993
2. Policies and Acts, National Policy for Children 2013, Juvenile Justice Act 2000,
3. POCSO Act 2012
4. National Policy for Empowerment of women 2001, The Sexual Harassment of Women at Workplace Act 2013,
5. National Human Rights commission, State Human Rights Commission
6. Farm Bill 2020, CAA,NRC,NPR, New Educational Policy 2020.

## **REFERENCE ITEMS: BOOKS, JOURNAL**

1. Protection Of Human Rights Act, 1993.
2. Constitutional Law of India (3 Volumes) by Seervai H.M 2015
3. The Human Rights Watch Global Report On Women's Human Rights 2000  
Oxford Publication
4. RS Sharma Perspectives In Human Rights Development
5. Julies Stone Human Law And Human Justice 2000 Universal Publication
6. Research Handbook On International Human Rights Law, Edited By Sarah  
Joseph &
7. Edited By Sarah Joseph, Edward Elgar Publishing Limited USA

**SEMESTER II**  
**PCSWH20– CONCURRENT FIELD WORK II**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
I	II	PCSWH20	Concurrent Field Work	Practical	Core	16	6	100

**COURSE OBJECTIVES**

- To develop the personal and professional skills in social work profession
- To develop the skills to Identify, form, mobilize and/or strengthen existing groups in the community
- To Organize a community programme/campaign/ awareness using organization principles and programme planning skills.

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Understand and develop the professional skills in social work profession

**CO2:** Demonstrate ability to analyze the social situations of individuals, groups and communities

**CO3:** Understand the role of organizations and practice the principles of Social Work

**CO4:** Identify and Execute the different methods of Social Work appropriately

**CO5:** Develop and use different skills in planning, identifying and mobilizing resources to organize programmes and meet needs of different groups

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	H	H	H	H	H
CO3	H	H	H	H	H	M
CO4	H	H	H	H	H	H
CO5	H	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	H	M	M	H
CO2	H	H	H	H	H	H
CO3	H	H	H	H	M	H
CO4	H	H	H	M	H	H
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

The students go for practice based social work for two days in a week and expected to spend a minimum of 16 hours per week in the field.

The students are placed in villages or hospitals or schools or NGOs or government offices of counseling centers of welfare organizations or service organization for a semester.

During the placement they have to practice all the primary methods of social work. On has to complete 5 cases in case work, one group following all the stages of group work practice with at least 10 sessions and in the community conduct common programmes or solve an issue of the community following the principles of community organization and social action.

Every week the students write a report of their activities and submit to the concerned fieldwork supervisors. The supervisors conduct individual and group conference regularly.

At the end of the semester viva is conducted by an external examiner and marks are awarded.

### **PPSWA20- SUMMER PLACEMENT**

During the summer holidays the first year students are instructed to go for one month (24 days) field placement training preferably in their respective field of specialization. The students are placed in appropriate agencies as per their specialization for a month.

During the placement the students are expected to learn about the vision, mission, philosophy, administration, strategies, programs, activities, achievements and also involve with the activities of the organization to whatever extent possible.

Students should get their daily activity sheet and daily records which should be submitted to the department. After successful completion of the placement the students are awarded only credits.

### SEMESTER III

#### PCSWI20- COMPUTER APPLICATIONS FOR SOCIAL WORK

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PCSWI20	Computer Applications for Social Work	Theory	Core	5	3	100

#### COURSE OBJECTIVES:

- To gain an understanding of the computer and its usage for social work.
- To enable them to realize the need to have suitable skills for the practice of Statistical package of social sciences.
- To make aware on the different functions of this package for research work.
- To know the features of operating system
- To understand the procedure to enter data through SPSS

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Understand, implement, evaluate the basic applications of artificial intelligence

**CO2 :** Identify, select, and apply the different tools in SPSS

**CO3 :** Understand and develop the basic work of the SPSS and assess the needed data

**CO4 :** Formulating the various statistical analysis to test different hypothesis

**CO5 :** Analyze the significance of statistical application and data management system

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	M	H	H	M	H
CO3	H	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	L	M	H	H	H	H
CO2	L	M	H	H	H	H
CO3	L	H	H	H	H	H
CO4	L	M	H	H	H	H
CO5	L	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Fundamentals of a Computer****(8 Hours)**

- 1.1 Meaning, characteristics, (K2,K1)
- 1.2 Types of Fundamental data (K2,K3)
- 1.3 Basic operations – input, storage, processing, output, ALU and control (K5,K3,K4)
- 1.4 Word processing – structure of word window, creating document, saving, opening, operating, printing, find and replace (K6,K5,K4)
- 1.5 Spread sheet – Cells, rows, columns - Creating, opening, saving and printing a spreadsheet, creating tables, charts and calculations (K4,K3,K2)
- 1.6 E-mail etiquette and Internet usage. (K5, K3)

**Unit II: Basics of Statistical Analysis****(8 hours)**

- 2.1 Population, sample, case, case number, variable, variable level, types of variable, system missing value, scale of measurement, code sheet, types of statistics, statistical tests, types of analysis (K6,K5,K4)
- 2.2 Structure of SPSS window (K6,K5,K4)
- 2.3 Creating data file – define data, variable name, variable label values, value labels, editing data file, saving, printing and recording of data (K6,K5,K3)
- 2.4 Qualitative Data Analysis Software (K6,K4,K2)

**Unit III: Analysis of Data****(8hours)**

- 3.1 Single frequency, bivariate analysis, charts and diagrams (K5,K4)
- 3.2 Editing of tables and charts, fixing tables and charts in word document
- 3.3 Interpretation of data (K5,K3)
- 3.4 Application of statistical calculation and test (K5,K4,K3)
- 3.5 measurement of central tendency, dispersion (K6,K5,K4)
- 3.6 chi-square test, “t” test. (K6, K4, K2)

**Unit IV: Data Creation****(8hours)**

- 4.1 Practical: (K6)
- 4.2 Creating a document and use of various formatting facilities. (K6,K4, K3)
- 4.3 Create a spreadsheet and produce results. (K6,K4, K3)
- 4.4 Adding word table and Excel chart to power point. (K6,K4)
- 4.5 Creating data file, assigning names and values to variables and saving it. (K6,K3)

**Unit V: Statistical Application****(8hours)**

- 5.1 Running a simple analysis to create a frequency table. (K6,K4, K3)
- 5.2 Creating charts for different variables. (K6,K3, K2)
- 5.3 Statistical application to obtain central tendency and dispersion values. (K5,K3,K2)
- 5.4 Creating two-way tables and to obtain chi square values. (K6,K4, K3)

**Books for Study and Reference:**

1. Robert H.Carver, Jane G.Nash - Data Analysis Using SPSS for Windows – Tata McGraw Hill, 2010.
2. Sheridan J.Coakes, Lyndall Steed - SPSS for Windows - Tata McGraw Hill, 2007
3. Darren George, Paul Mallery - SPSS for Windows Step by Step - Tata McGraw Hill, 2009.
4. R.S.N.Pillai and Bagavathi – Statistics – S.Chand and Company – New Delhi – 17<sup>th</sup> Edition, 1984.



### SEMESTER III

#### PSCDA20 – SPECIALISATION – I A: RURAL COMMUNITY DEVELOPMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSCDA20	Rural Community Development	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To develop in students an in-depth understanding of rural communities.
- To provide knowledge of the various methods, programmes, strategies and developmental efforts towards rural community development.
- To understand the role and contribution of professional social work in the development process.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Able to understand the Rural realities and issues prevailing in Rural Areas

**CO2:** To understand the rural development and panchayat raj System

**CO3:** Able to understand Problems and invent solutions for better rural development

**CO4:** Provide Knowledge on the Government and Voluntary efforts towards Rural Community Development.

**CO5:** Demonstrate deep understanding of Primary Health Care Principles.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	H	M	H	M	H	H
CO4	H	H	H	H	M	H
CO5	H	H	M	H	H	H

CO/ PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	M	H
CO2	M	M	H	M	H	H
CO3	M	M	H	M	H	H
CO4	M	H	H	H	H	H
CO5	M	M	H	H	M	H

(Low - L, Medium – M, High - H)

**Unit I : Community Development (15 hours)**

- 1.1 Definition, concepts, objectives (K1, K2)
- 1.2 History of Community Development (K1, K2)
- 1.3 Rural Community Development – definition, concepts, objectives (K1,K2,K3,)
- 1.4 Principles and approaches (K2, K3,K4)
- 1.5 Gandhian ideology on Rural Community Development.(K1,K2, K3)
- 1.6 Karlmarx ideology on Rural Community Development (K1,K2,K3)

**Unit II: Concept of Democratic Decentralization (15 hours)**

- 2.1 Concept of democratic decentralization (K1,K2)
- 2.2,Panchayat systems and local self – government in ancient India (K2,K3,K4,K6)
- 2.3 Metha Patkar- Narmada Pachaw report (K2,K3,K4)
- 2.4 Administrative set up and functions –Three tier systems (K1,K2,K3,K4)
- 2.5 Finance and problems of panchayat raj ( K2,K4,K5)
- 2.6 Tamil Nadu Panchayat ACT, 1992 and the 73<sup>rd</sup> amendment.,K2,K3,K3)

**Unit III: Systems of land tenure (15 hours)**

- 3.1 Land reform measures, (K1, K2,K3,K4)
- 3.2 Land alienation ( K2, K3,K4)
- 3.3 Water harvesting and Water management, (K1, K2, K3,K4,K5,K6)
- 3.4 Problems of agriculture in India, (K1, K2,K4,K5)
- 3.5 problems of small and marginal farmers (K1, K2,K4,K5)
- 3.6.. Governments plan to develop agriculture(K2,,K3,K4,K6)

**Unit IV: Poverty alleviation Programmes (15 hours)**

- 4.1 Poverty alleviation programmes ( K2,K3,K4,)
- 4.2 VaznthuKattuvom (K1, K2,K3,K4,K5,K6)
- 4.3 SGSY (K1,K2,K3, K4,K5)
- 4.4 Self-help groups - objectives, characteristics, strategies, organization and administration (K2,K3,K4,K5,K6)
- 4.5, Rural demography – rural socio, economic and political structure K2,K4)
- 4.6 The role of community development worker in rural community development (K1,K2,K3)

**Unit V: Primary Health Care in Rural Area (15 hours)**

- 5.1, Primary Health Care in Rural Area – definition,( K1, K2)
- 5.2 Human Development Index(HDI), ( K1,K2)
- 5.3 constitutional provisions and national policies, right to health ( K2,K3,K4,K5)
- 5.4. National Rural Health Mission [NRHM]. National Health Policies 1983 and 2002, (K2,K3)
- 5.5 Reports on PHC –Bhore Committee(1946), Shrivastav committee(1975 (K1,K2,K3)
- 5.6 Health for all 2000, Community Health Care, Health Care Service Levels (Primary, Secondary and Tertiary) (K2, K3,K5,K6)

**Books for Study and Reference:**

1. Prakash M. Katare – Social Work and Rural Development – Arise Publishers & Distributors – New Delhi, 2006.
2. G. S. Dubey – Sector Reform approach in Rural Development – Mahaveer & Sons – New Delhi, 2006.
3. G. Chandrakumar & N. Mukundan – Water Resource Management – Sarup & Sons – New Delhi.
4. Margaret Ledwith – Community Development – A Critical Approach – Rawat Publications – New Delhi, 2005.
5. Shalini Rajneesh – Rural Development through Democratic Decentralization – Deep & Deep Publications Pvt Ltd – New Delhi, 2002.
6. Surat Singh & S. P. Sinha – Strategies for sustainable for Rural Development – Deep & Deep Publications Pvt Ltd – New Delhi.
7. Nisha Chaudhry – Rural Power structure in India – Common Wealth Publisher, 2005.
8. Shanka- Chatterjee – Development of Rural Poor through SHGS – RBSA Publishers – Jaipur 2004.
9. B. K. Pandey – Rural Development towards Sustainability – Vol I, II, III – Isha Books – Delhi, 2005.

### SEMESTER III

#### PSCDB20 – SPECIALISATION – I B: DEVELOPMENT PLANNING

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSCDB20	Development Planning	Theory	Core	5	4	100

#### COURSE OBJECTIVES:

- To develop theoretical understanding of development and planning.
- To enable students to gain an understanding on administrative machinery involved in development.
- To provide knowledge on various methods, strategies and developmental efforts.
- To understand the role and contribution of professional social worker in the development process.

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Investigating and understand the concept of planning and development

**CO2 :** Understand and support the relevance of participation in planning and the tools for enhancing development

**CO3 :** Critically analyze the different levels of planning for Development and analyse the knowledge about various schemes available for development for the people

**CO4 :** Examine the concept of Cooperative Movement and Acts related to it

**CO5 :** Assess the elements of Participatory technology Development and Programme Evaluation

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	H	M	H	H	H
CO3	H	M	H	H	H	H
CO4	H	H	H	H	H	M
CO5	H	H	M	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	H	M	H	H
CO2	M	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	M	M	H	M	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Basic concept of planning and development (15 hours)**

- 1.1 Planning: Definition, Concept (K2,K1)
- 1.2 Models and approaches of planning (K4, K3)
- 1.3 Types planning process , Principles of planning (K4,K2)
- 1.4 Need and importance of planning for development. (K3, K2)
- 1.5 Development – definition – concepts – indicators (K1, K3, K2)
- 1.6 Types and models – need and importance of development planning. (K6,K4, K3)

**Unit II: Participatory Planning (15 hours)**

- 2.1 Definition of Participatory planning and development (K2,K1)
- 2.2 History of participatory development in India (K2,K1)
- 2.3 Models of participatory planning (K4,K3)
- 2.4 Approaches of participatory planning (K4,K3)
- 2.5 Different methods of Participatory planning (K4,K3)
- 2.6 Participatory planning in panchayatraj institutions.(K4, K3, K2)

**Unit III: Different Levels of Planning (15 hours)**

- 3.1 National level for development (K4,K3)
- 3.2 Welfare Schemes and Policies for Development (K5,K3)
- 3.3 State level organization for planning, (K4,K3)
- 3.4 NABARD – Objectives and Constrains (K2,K3)
- 3.5 District and Village level organizations for planning (K2,K1)
- 3.6 Types of plans. (K6,K4, K3, K2)

**Unit IV: Co-operative Movement (15 hours)**

- 4.1 Cooperative movement in India – History, principles (K3,K2)
- 4.2 **Tamilnadu Cooperative Societies Act 1961, 1983,(K3,K2)**
- 4.3 Tamil Nadu Self Reliant Cooperatives Act 1999 (K3,K2)
- 4.4 Models of Cooperatives, (K3,K2)
- 4.5 Role and achievements of cooperative, problems and limitations of cooperatives (K5,K4, K3)
- 4.6 Role of cooperatives to develop the poor. (K5, K3)

**Unit V: PTD and Programme Evalution (15 hours)**

- 5.1 Participatory technology development (PTD) – definition, history (K1,K2)
- 5.2 Objectives, process of PTD (K3,K2)
- 5.3 Programme evaluation – meaning, principles (K1,K2)
- 5.4 Steps in evaluation – participatory evaluation (K4,K3,K2)
- 5.5 Four stages in programme evaluation (K3,K2)
- 5.6 Role of professional social workers in participatory development. (K5,K4,K3)

**Books for Study and Reference:**

1. Jain S. C – Rural Development Institute Strategies – Rawas Publications.
2. C. Karthikeyan – N. Balasubramani, D. Vijayalakshmi – Planning for development – Authors Press – Delhi, 2005.
3. Sulbha Khanna – Participatory Approach to Development – Discovery Publishing House – New Delhi – 2006.
4. D. Sundar Ram – Panchayat Raj Reforms in India – Kanishka Publishers – New Delhi, 2007.
5. B. Suguna – Empowerment of Rural Woman through SHG's – Discovery Publishing House – New Delhi, 2006.
6. Dr. I. A. Khan – Training and Development for cooperative Management – Raj Publishing House – Jaipur, 2004.

### SEMESTER III

#### PSHRA20 – SPECIALIZATION II A: LABOUR LEGISLATIONS

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSHRA20	Labour Legislations	Theory	Core	5	4	100

#### COURSE OBJECTIVES:

- To make the students aware about the existing labour administrative setup both at the center and the state level.
- To understand the existing structure and functions of industrial and labour judicial system in India.
- To make a detailed study of the basic provisions of labour enactments

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Attain knowledge on labour legislation and labour welfare.

**CO2 :** Understand the legal provisions relating to labour welfare in different industries.

**CO3 :** Acquire the skills of working with organized sectors.

**CO4 :** Examine the existing structures of industrial and labour judicial system in India

**CO5 :** Acquire attitudes that are apt in the practice of labor welfare and labour law.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	H	H	M
CO2	H	H	H	M	H	H
CO3	M	H	M	H	H	H
CO4	H	M	H	H	H	H
CO5	H	H	M	H	H	M

(Low - L, Medium – M, High - H)

#### UNIT – I Labour Legislations

(15 hours)

1.1 History of Labour Legislation—(K2,K1)

1.2 Introduction to ILO---(K6,K5,K4)

1.3 Conventions of ILO—(K6,K5)

1.4 Introduction to Labour legislation---(K5,K4,K3,K2)

1.5 Amalgamation of 44Labour Legislation—(K6,K5,K3)

1.6 Tamil nadu shops and establishments Act 1947—(K6,K5,K4)

## **UNIT-II Code on Industrial Relations –2019**

**(15 hours)**

- 2.1 Trade Union Act 1926- definition—(K2,K1)
- 2.2 Trade Union Act 1926 functions and registration—(K4,K3)
- 2.3 Industrial Disputes Act 1947 definition, classification , causes and types---(K4,K2,K3)
- 2.4 Industrial disputes Act prevention, settlement and suggestion—(K6,K5,K4)
- 2.5 Industrial Employment Standing Orders Act 1946 definition---(K2,K1)
- 2.6 Industrial Employment Standing Orders Act 1946-scope and purpose—(K6,K5,K4)

## **UNIT-III Code on occupational Health, safety and working conditions (15 hours)**

- 3.1 Factories Act 1948 ,History, Applicability and scheme of the Act-( K5,K6,K4)
- 3.2 Factories Act 1948 Authorities under the act, Licensing and registration---(K6,K4)
- 3.3 BOCW Act 1996, registration, applicability--- (K5,k4,K3)
- 3.4 BOCW Act 1996 welfare measures, health and safety measures—(K6,K5,K4,K2)
- 3.5 CLRA Act 1970 definition ,registration and licence,authority under the act---(K6,K5,K4)
- 3.6 Interstate Migrant worker and Regulation Act 1979----(K6,K5,L4,K3)

## **UNIT-IV Code on Social Security -2019**

**(15 hours)**

- 4.1 Employess Compensation Act 1923----(K6,K4,K3,K2)
- 4.2 Employees State Insurance Act 1948---(K6,K5,K4)
- 4.3 Provident Fund and Miscellaneous provisions Act 1952—(K6,K5,K3,K2)
- 4.4 Maternity Benefit Act 1961---(K6,K5,K4,K3)
- 4.5 Payment of Gratuity Act 1972---(K6,K5,K3)
- 4.6 Cine workers welfare fund Act 1981 and Unorganised workers social security Act 2008---(K6,K5,K4,K3)

## **UNIT-V Code on wages 2019**

**(15 hours)**

- 5.1 Minimum wages Act 1948 definition, history----(K2,K1)
- 5.2 Minimum wages Act 1948 authorities and claim---(K5,K4,K3)
- 5.3 The Payment of Wages Act 1936 definition, history---(K2,K1)
- 5.4 The Payment of Wages Act 1936 minimum wages fixation, Machinery for fixation of minimum wages—(K6,K5,K4)
- 5.5 The Payment of Bonus Act 1965---(K6,K5,K4,K2)
- 5.6 The Equal Remuneration Act 1976---(K6,K5,K4,K2 )



**Books for Study and Reference:**

1. Prof. Anil P. – Industrial and Labour Laws – AITBS Publishers, New Delhi, 2011.
2. S.K. Bhatia – Strategic Industrial Relations and Labour Laws – Deep & Deep Publications Pvt. Ltd., New Delhi, 2008.
3. S.C. Srivastava - Industrial Relations and Labour Laws – Vikas Publications, New Delhi, 2007.
4. S.K. Bhatia – Constructive Industrial Relations – Deep & Deep Publications Pvt. Ltd., New Delhi, 2003.
5. Ajay Garg – Labour Laws – Nabhi Publications, New Delhi, 2010.
6. .R.Srinivasan – Industrial Relations and Labour Legislations – Margham Publications, Chennai, 2006.
7. Nirmal Singh Bhatia – Industrial Relations and Collective Bargaining - Deep & Deep Publications Pvt. Ltd., New Delhi, 2005.
8. Govt. of India – Labour Reports of the Committee on Labour Welfare.

### SEMESTER III

#### PSHRB20 – SPECIALIZATION – II B: HUMAN RESOURCES MANAGEMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSHRB20	Human Resources Management	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To help students acquire knowledge in Human Resources Management.
- To understand the various functions of Human Resources Management.
- To develop the skills and attitudes required of a successful HR professional.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,  
**CO1** : Acquire and build the appropriate knowledge base to Human resource management.

**CO2** : Contribute to the development, implementation and evaluation of employee recruitment, selection and retention plans and processes.

**CO3** : Gain knowledge on corporate culture related to social issues in the work place.

**CO4** : Acquire the skills of comprehending a multi-stakeholder perspective in viewing workplace issues

**CO5** : Develop implement and evaluate organizational development strategies aimed at promoting organizational effectiveness.

CO/ PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	M	H	H	M
CO2	M	H	M	H	H	H
CO3	H	M	H	M	H	H
CO4	H	H	M	H	M	H
CO5	H	M	M	H	H	H

(Low - L, Medium – M, High - H)

## **UNIT-I - Introduction To Management Definition**

**(15 hours)**

- 1.1 Definition, Functions and Principles of management----(**K4,K2,K1**)
- 1.2 Role and types of managers and managerial skills and roles----(**K5,K4,K3**)
- 1.3 Evolution of Management, Scientific, human relations, system and contingency approaches—(**K6,K4,K3**)
- 1.4 Types of business organization, Sole proprietorship, partnership and public and private sector enterprises—(**K5,K4,K3**)
- 1.5 Organisational culture and environment---(**K6,K5,K4**)
- 1.6 Current trends and issues in management—(**K6,K5,K4,K3**)

## **UNIT-II - Perceptive In Human Resource Management**

**(15 hours)**

- 2.1 Evolution of human resource management---(**K6,K5,K3**)
- 2.2 Importance of the human factor and objectives of human resource management---(**K5,K4,K2**)
- 2.3 Inclusive growth and affirmative action---(**K6,K4,K3**)
- 2.4 Role of human resource managers---(**K6,K4,K3,K2**)
- 2.5 Human resource policy—(**K6,K5,K4,K2**)
- 2.6 Human Resource Informative System, Human resource accounting and audit---(**K6,K5,K4,K3**)

## **UNIT-III - The Concept Of Best Fit Employee**

**(15 hours)**

- 3.1 Importance of human resource planning (**K4,K5,K3**)
- 3.2 Forecasting human resource requirement, Internal and external sources---(**K4,K5,K3,K2**)
- 3.3 Selection process screening, tests, validation, interview (**K6,K5,K4**)
- 3.4 Recruitment Introduction and importance---(**K6,K5,K4**)
- 3.5 Medical examination---(**K5 K4**)
- 3.6 Socialization benefits---(**K6,K5 K4**)

## **UNIT-IV - Training And Development**

**(15 hours)**

- 4.1 Types of training methods, training needs and importance- (**K6,K4 K2**)
- 4.2 Common practices, bench marking, competency, mapping and industry practices---(**K5,K4**)
- 4.3 Benefits, self development, knowledge management---(**K5,K4,K3**)
- 4.4 Compensation plan, recognition, reward---(**K5,K4,K6**)
- 4.5 Motivation, theories of motivation---(**K4,K3,K2**)
- 4.6 Career management, Development of mentor, Protégé relationship- (**K6,K5**)

## **UNIT-V - Performance Evaluation And Control Process**

**(15 hours)**

- 5.1 Methods of performance evaluation, feedback- (**K6,K4,K3**)
- 5.2 Industry practices, Promotion, Demotion, Transfer and Separation- (**K5,K4,K3**)
- 5.3 Implication of Job change, control process, importance and method -(**K6,K5,K3**)
- 5.4 Requirement of effective control systems grievances and causes---(**K5,K4**)
- 5.5 Redressal methods- (**K6,K5,K4**)
- 5.6 HR- ethics—(**K6,K5,K3**)

**Books for Study and Reference:**

1. SS.Khanka – Human Resource Management – S.Chand & Company Ltd., New Delhi, 2003, First Edition.
2. P.C.Tripathi – Personnel Management and Industrial Relations – Sultan Chand & Sons, New Delhi, 2005.
3. Flippo Edwin – Personnel Management – Tata McGraw Hill Book Company.
4. K.Aswathappa - Human Resource Management - Tata McGraw Hill Publishing Company Ltd., New Delhi, 2008.
5. R.N.Gupta – Principles of Management – S.Chand & Company Ltd., New Delhi, 2005.
6. S.Yuvaraj – Human Resource Development – Vrinda Publications (P) Ltd., New Delhi, 2003.
7. P.Parthasarathy – Principles of Management – 2<sup>nd</sup> Edition, Vrinda Publications (P) Ltd.

### SEMESTER III

#### PSMSA20 - SPECIALIZATION - III A MEDICAL SOCIAL WORK

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSMSA20	Medical Social Work	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To know and understand the beginning of social work in the medical setting and its development and current status.
- To develop a holistic and integrated approach to social work practice in the field of health.
- To develop a deeper understanding of common physical diseases and health problems of vulnerable groups.
- To develop the capacity to perceive the relation of environment and socio cultural and psychological factors in causation, treatment and prevention of diseases.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,  
**CO1:** Understand the various dimensions of health to help people with illness manage the psycho-social impact of the same on their lives

**CO2:** Acquire skills to contribute in a multidisciplinary team to provide the psycho-social dimension of the medical condition affecting the patient and his/her family

**CO3:** Enhance their ability to identify and arrange community supports and resources to facilitate discharge from hospital/transfer to alternate care

**CO4:** Provide support to patient and family during grief, mourning and be able to counsel patients facing death

**CO5:** Enhance their ability to identify and arrange community supports and resources to facilitate discharge from hospital/transfer to alternate care

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	H	M	H	H	H
CO3	H	M	H	H	H	H
CO4	H	H	H	H	H	M
CO5	H	H	M	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	M	M	H	H
CO2	H	H	H	H	H	H
CO3	H	H	H	M	H	H
CO4	H	H	H	M	H	H
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

## **Unit I**

**(15 hours)**

- 1.1** Medical social work; Definition, Importance of medical social work (**K1,K2**)
- 1.2** Foundation of medical social work (**K1, K2**)
- 1.3** Historical development of medical social work in west, in India (**K2,K3,K4**)
- 1.4** Scope of medical social work (**K3,K4,K5**)
- 1.5** Meaning of Hygiene - Disease and Illness.( **K4,K5**)

## **Unit II: Communicable Diseases:**

**(15 hours)**

- 2.1** Factors responsible for the spread of Communicable diseases, Disease cycle, Levels of Prevention, Disease Transmission (**K1,K2**)
- 2.2** Immunity: General measures of control of infectious disease (**K1,K2**)
- 2.3** Psycho social problems of major communicable diseases, Ebola. (**K1,K2,K3**)
- 2.4** Respiratory infections: Smallpox, Chickenpox, Measles, Tuberculosis, Influenza, Acute respiratory infections. (**K1,K2,K3**)
- 2.5** Intestinal infections: Polio, Diarrhoeal diseases, Typhoid, Arthropod - borne infections: malaria, Zoonoses: Rabies, (**K1,K2,K3,K4**)
- 2.6** surface Infections: Leprosy, STD, AIDS. (**K1,K2,K3**)
- 2.7** Major Non communicable disease: Cancer, Diabetes, Hypertension, Cardiovascular diseases.(**K2,K3,K4 K5**)
- 2.8** Health problems of the Aged:-Problems due to the ageing process, Problems associated with long term illness, Psychological problems - Child health problems. (**K2,K3,K4,K5**)

## **Unit III:**

**(15 hours)**

- 3.1** Health: Meaning, Changing concept of health (**K1,K2**)
- 3.2** Dimensions of health. Positive health (**K2,K3**)
- 3.3** Levels of health care - Public Health: Meaning, changing concept
- 3.4** Health care models: Medical, Prevention and Promotion, Integrative model, Developmental health, Holistic approach to Health (**K3,K4**)
- 3.5** Health status and health problems – (**K3,K4**)
- 3.6** Health care system - Alternative system of Health, Yoga, Naturopathy.( **K2,K4,K5**)

## **Unit IV:**

**(15 hours)**

- 4.1** Medical social work in relation to different discipline (**K1,K2**)
- 4.2** Multi disciplinary approach and Team work (**K2,K3**)
- 4.3** Medical social work practice in different settings -Hospitals (out patient department, emergency/ crisis care, hospice)Special clinics (**K3,K4,K5**)
- 4.4** Community health - Use of volunteers, (**K3,K4**)
- 4.5** Role of medical social worker in a hospital setting. (**K3,K5**)
- 4.6** Problems encountered by medical social worker in the field. (**K3,K4,K5**)

**Unit V:****(15 hours)**

- 5.1 Community Health:-Meaning Organization and administration of health care at the center, state, district, municipality and village level Role of Social worker in community health.(K2,K3,K4,K5)

**Books for Study and Reference:**

1. Anderson R. Bun M. (eds) - Living with Chronic Illness: The Experience of Patients and Their Families - London, Unnwin Hymman, 1988.
2. Bajpai P.K. (Ed) - Social Work Perspectives in Health - Rawat Publications, Delhi. 1977
3. Barlett H.M. - Social Work Practice in the Health Field - New York, National Association of Social Workers, 1967.
4. Crowley M.F. - A New Look at Nutrition - London, Pitman Medical Publishing Company Ltd., 1967.
5. Field M. - Patients Are People: A Medical Social Approach to Prolonged Illness - New York. Columbia University Press, 1963.
6. Goldstein D. - Expanding Horizons in Medical Social Work - Chicago, The University Chicago Press - 1955.
7. Narasimhan M.C., Mukherjee A.K. - Disability: A Continuing Challenge - New Delhi. Wiley Eastern Ltd., 1987.
8. Pathak S.H. - Medical Social Work in India-New Delhi, DSSW, 1961.
9. Pokamo K.L. - Social Benefits, Cultural Practices in Health and Diseases - New Delhi. Rawat Publications, 1996.
10. Sweiner C. Sengupta N and Kakula S. - Manual for Child Nutrition in India - New Delhi. VHAI, 1978.
11. Uphoam F. - A Dynamic Approach to Illness: A social Work Guide - New York, Family Service Association of America, 1989.
12. Park and Park - Social and Preventive Medicine.

### SEMESTER III

#### PSMSB20 - SPECIALIZATION - III B - INTRODUCTION TO PSYCHIATRY AND MENTAL HEALTH

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PSMSB20	Introduction to Psychiatry and Mental Health	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To understand the concept of Mental Health, and acquire knowledge in mental disorders, stress and coping in the context of holistic health.
- To develop skills in identifying mental disorders in health settings and community
- To understand the characteristics of positive mental health.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Understand the context of practice of Psychiatric Social Work

**CO2:** Learn and understand the concept of mental disorders and their management

**CO3:** Acquire skills to identify, understand and assess mental disorders

**CO4:** Gain competencies in knowledge, skills and attitude in managing mental disorders through understanding and practice of Psychiatric Social Work approaches

**CO5:** Appreciate the importance and role of psychiatry social worker in development

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	M	H	H	H	H
CO2	H	H	M	H	H	H
CO3	H	H	H	H	H	H
CO4	H	H	H	H	H	M
CO5	H	M	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	M	M	H	H
CO2	H	H	H	M	M	H
CO3	H	H	H	H	M	H
CO4	H	H	H	H	H	H
CO5	H	M	M	M	M	H

(Low - L, Medium – M, High - H)



**Unit I: (15 hours)**

- 1.1 Definition of Psychiatry, Psychopathology, Psychiatric social work (K1,K2)
- 1.2 History and Scope of Psychiatric Social Work, changing perceptive of psychiatric social work (K2,K3,K4)
- 1.3 Mental Health:- Definitions, meaning, Concept, Principles( K2,K3,K4)
- 1.4 Factors necessary for promotion of Mental Health, (K3,K4,K5)
- 1.5 Characteristic of Mentally Healthy Individual. Misconceptions towards mentally ill - Problems faced by mental ill people (K4,K5,K6)
- 1.6 Introduction ICD and DSM., (K1,K2,K3)

**Unit II: (15 hours)**

- 2.1 Definition of a psychiatric disorder, Features of disturbances in bodily functions (K1,K2)
- 2.2 Signs and symptoms of common mental illness, Causes of mental illness – (K2,K3)
- 2.3 Psychiatric Assessment - History taking and mental status examination - multi dimensional assessment of mental disorder in psychiatric social work. (K3)
- 2.4 Classification of mental disorders:-symptoms, causes and treatment of, (K3,K4)
- 2.5 Psychosis: *Functional* - schizophrenia, *Affective* - Mania, Depression, Unipolar, Bipolar, Cyclic, *Organic* - acute and chronic. Neurosis: - Anxiety neurosis, Depressive neurosis, Hysterical neurosis, OCD, Phobic neurosis.(K1,K2)

**Unit III: (15 hours)**

**Special disorders:-**

- 3.1 Causes of psychiatric disturbance in childhood, definition of disturbance( K1,K2)
- 3.2 Childhood disorders:- Autism, Childhood schizophrenia, Attention deficit and hyper activity disorder (K2,K3,K4)
- 3.3 Behavior problems in children:
  1. Problems Antisocial in Nature
  2. Habit disorders
  3. Personality disorders
  4. Psychosomatic complaints
  5. Educational difficulties - Disorders associated with eating, speech, and sleep, scholastic backwardness, identify crisis. (K2,K4,K5,K6)

**Unit IV: (15 hours)**

- 4.1 Personality disorders, psycho-physiological Disorders, alcoholism, Drug abuse,
- 4.2 and suicide (K1,K2)
- 4.3 Mental retardation, Alzheimer's Disease, Sexual Deviation, Epilepsy, Culture
- 4.4 Bound Syndrome (K2,K3)
- 4.5 Different Mental Health Act 2017. (K2, K4)

**Unit V:****(15 hours)**

- 5.1** Stress and coping mechanism, Emergencies in psychiatry **(K2,K3)**
- 5.2** Different kinds of Therapies/ Clinical Social Work **(K2,K3)**
- 5.3** Role and functions of psychiatric social work and the qualities of psychiatric social worker, Act on disaster management and pandemic related act in Medical Social Work. **(K3,K5)**

**Books for Study and Reference:**

1. Abelin T. Brzenski and V.D. Carstaris - Measurements in Health Promotion and Protection - Copenhagen, WHO.
2. Alderson M - An Introduction to Epidemiology - London: Macmillan, 2<sup>nd</sup> Ed. 1983.
3. Francis C.M. - Promotion of Mental Health with Community Participation - Kerala: The Center for Health Care Research and Education, 1997.
4. Jay, Pee - Diagnostic and Statistical Manual of Mental Disorders (DSM IV) - New Delhi: Oxford Press, 1994.
5. Kaplan, Saddock - Synopsis of Psychiatry 7<sup>th</sup> Ed. New Delhi: BI Waverly Pvt. Ltd.,
6. Kappur M. Sheppard Child Mental Health - Proceedings of the Indo - Us symposium.
7. Mane P. & Gandevia K. - Mental Health in India Issues and Concerns - Tata Institute of social sciences, Mumbai, 1994.
8. Shepard, Micheal et al - Childhood Behavior and Mental Health - London: University Press, 1971.
9. World Health Organization. Geneva - The ICD 10 Classification of Mental and Behavioral Disorders, Clinical Description and Diagnostic Guidelines - Oxford University Press, 1992.
10. James Morrison - DSM - IV Made Easy - The Guidford Press, New York / London
11. Dr. S. Radhakrishnan - Encyclopedia of Social Work in India, Vo. I, II & III. - The Planning Commission, Govt, of India, 1968.
12. S.K. Mangal - Abnormal Psychology - Sterling Publisher & Private Limited, 1987.
13. C.P. Yadav - Encyclopedia of Social Work and Community Organization, Vol. II - Anmol Publications (P) Ltd., New Delhi, 2007.

## SEMESTER III

### PESWE20 - ELECTIVE III A: PROJECT FORMULATION

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PESWE20	Project Formulation	Theory	Elective	5	4	100

#### COURSE OBJECTIVES:

- To know the meaning of planning and components of planning.
- To know the different types of appraisal of projects
- To enhance the students to acquire skills for Project development
- To understand the strategies and techniques involved in project formulation
- To assess and apply the process of project and project cycle

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Understanding the basic concepts of Project Formulation and Planning

**CO2 :** Develop and support the basic concepts and nature of the project proposal  
Support to Strengthen the individual to work with research.

**CO3 :** Understand about the community, different strategies and problem analysis techniques.

**CO4 :** Acquire skills of planning and Evaluation to develop project

**CO5 :** Analyzing the elements and significance of Project Development

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	M	H
CO2	H	M	H	H	H	H
CO3	H	H	H	H	H	M
CO4	H	H	H	M	H	H
CO5	M	H	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	H
CO2	M	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	H	H	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

#### Unit I: Project Formulation: Basic concept

(15 hours)

- 1.1 Meaning of project (K1,K2)
- 1.2 Meaning of project formulation (K1,K2)
- 1.3 Nature of project formulation (K3,K2)

- 1.4 Characteristics of a project (K3,K4)
- 1.5 **Planning:** Meaning of Planning - nature of planning (K1,K2)
- 1.6 Principles of planning (K4, K5)

**Unit II: Proposal Writing (15 hours)**

- 2.1 Project Proposal Writing(K5,K4)
- 2.2 Development of Objectives (K6,K4)
- 2.3 Review of literature (K5,K4,K3)
- 2.4 Methodology (K5,K4)
- 2.5 Funding Strategies. (K3,K4)
- 2.6 Different methods of funding(K4,K3,K2)

**Unit III: Selection and planning (15 hours)**

- 3.1 Steps in Project planning (K3,K4,K2)
- 3.2 Selecting a community (K3,K4,K2)
- 3.3 Community diagnosis (K3,K4,K2)
- 3.4 Prioritization (K6,K5,K2)
- 3.5 Problem analysis (K3,K2)
- 3.6 Goals and objectives ,Strategy (K5,K4, K3)

**Unit IV: Planning and Evaluation (15 hours)**

- 4.1 Action Plan (K3,K4,K2)
- 4.2 Man power planning (K3,K2)
- 4.3 Monitoring and evaluation (K3,K2,K1)
- 4.4 Potential obstacles (K3,K4,K2)
- 4.5 Budget (K3,K2)
- 4.6 Executive summary. (K3,K2)

**Unit V: Project Development (15 hours)**

- 5.1 Types of development projects (K6,K4,K5)
- 5.2 Project Cycle (K4,K2)
- 5.3 Process of Project (K5,K4,K2)
- 5.4 Appraisal of projects. (K6,K5,K3)

**Books for Study and Reference:**

1. Ghosh. A.S. - Project Management - Anmol Publishers, New Delhi, 1990
2. Jerome, Levy - Project Management with CPM and PERT - AHI, 1994
3. Prasanna. C. - Project Planning Analysis, Selection - Tata McGraw Hill, 2006.
4. Puneet Srivastava - Accidental Entrepreneur - 2005
5. S.K. Pandey - SWA - Mahaveer & Sons, 2007.
6. Karthikeyan - Planning for Development - Authors Press, 2005
7. P.C. Kesava Rao - Project Management and Control - S. Chand & Sons, 1997
8. Gary R Heerkens - Project Management - Tata McGraw Hill, 2004
9. S.S. Khanka - Entrepreneurial Development - S. Chand & Sons, 2000

**SEMESTER III**  
**PISWC20- IEC- COUNSELLING**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PISWC20	IEC- Counselling	Theory	Core			100

**COURSE OBJECTIVES**

- To develop a basic understanding of theory and skills in counseling.
- To learn the different approaches and to develop an eclectic approach to counseling.
- To integrate counseling skills in social work practice.

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Understand the basics of counseling and Guidance

**CO2:** Obtain knowledge on theories of Counseling.

**CO3:** Able to develop application of various counseling techniques with special groups

**CO4:** Understand linkages of Counseling and Guidance in Social Work

**CO5:** Demonstrate knowledge and skills related to building, maintaining, and utilizing counseling relationship to address mental health issues and meet client goals.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	M	H
CO2	H	M	H	H	H	H
CO3	H	H	M	H	H	M
CO4	H	H	H	M	H	H
CO5	H	H	H	H	M	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	M	H	H
CO2	M	H	H	M	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	M	H	H
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I : Introduction**

1.1 Counseling: Concept ,Definition (**K1, K2**)

1.2 Principles and goals ( **K2,K3**)

1.3 Factors influencing counseling process (**,K2,K3,K4,K5,**)

1.4 Counselor as a professional; attitudes., values, beliefs, relationship, burn-out stress management, self-renewal. (**K1,K2, K3**)

1.5 Client as a person: Voluntary and non-voluntary client, (K2, K3,K5)

1.6 ,Expectations and client's behavior.(K2, K4,K5)

## **Unit II: Different Approaches of Counseling**

2.1 : Approaches (K2,K3,K4,K5)

2.2, Over view of alternate approaches: yoga, meditation, storytelling,, psychodrama, medical clowning (K2,K3,K4,K5,K6)

2.3 Art therapy (K2,K3,K4)

2.4 Laughter therapy (K2,K3,K4)

2.5 Movement therapy. (K2,K3,K4)

2.6 .Need for eclectic approach to Counseling (K2,K3)

## **Unit III: Types and Techniques of Counseling**

3.1 Types (K1, K2,K3)

3.2 Directive counseling, non-directive counseling ( K2,,K4,K5)

3.3 Individual counseling, , ( K2, K3,K4,K5)

3.4 Group counseling, community counseling (K2, K3,K4,K5)

3.5 Peer counseling (K2, K3,K4,K5)

3.6. Counseling Techniques: Initiating contact, intake, rapport building, establishing structure, interaction, attending behaviour, observation and responding, SOLER . (K2,,K3,K4,K5,K6)

## **Unit IV: The Eagan Model of Counseling:**

4.1 Stage-I Problem exploration and clarification. ( K2,K4,K5)

4.2 Part I – Attending and listening, orienting oneself to the present, Micro skills- active listening- verbal and non- verbal messages and behaviour (K2,K4)

4.3 Part II – Helper's response and clients self -exploration, Helper's skills – accurate empathy (primary level), respect, genuineness, concreteness, client's skills- self exploration.

S (K2,K4,)

4.4 Stage -2: Integrative understanding/ dynamic self-understanding, Part-I focusing, summarizing, probing for missing experiences, behaviour feelings. (K2, K4,K5)

4.5, Part II- Helper's skills- Skills of stage- 1 self- disclosure, immediacy, confrontation, Client's skill – non- defensive listening, dynamic self – understanding. (K2 K3,K4,K5)

4.6 Stage -3: Facilitating action; developing new perspectives; preferred scenario, Part 1- helping clients see alternatives; choose and formulate action plan, implement evaluate. (K2,K3,K4,K5,K6)

## **Unit V: Counselling in Different Settings**

5.1, Marital, family, HIV/AIDS, Pastoral Counseling (K2, K3,K4,K5)

5.2 Student Guidance and Counseling, career guidance and grief counseling, (K2, K3,K4,K5,K6)

5.3 Counseling suicidal clients, gerontological counseling ( K2,K3,K4,K5)

5.4 Adolescent counseling (K2,,K3,K4,K5,K6)

5.5 De-addiction counseling and disaster counseling (K2, K3,K4,K5)

5.6 Correctional Counselling (K2, ,K4,K5)

**Books for Reference:**

1. Association of Psychological and educational counsellor of Asia (APECA, 198 )  
Counseling in Asia, Perspectives and practices.
2. Bianca cody Murphy, Carolyn Dillion(2003): interviewing in Action  
Relationship,Process and Change. 2<sup>nd</sup> Ed, USA: Thompson Brooks/ cole.
3. Colin feltham (2010): Brief Counselling, New Delhi: Tata McGraw Hill.
4. David R. Evans, Margret T. Hearn, Max R. Ullamann& Allen E. Ivey (2008).  
Essential interviewing: A Programmed Approach to Effective Communication,  
USA: Thompson Brooks/Cole.
5. Dalaganjan Naik,(2004): Fundamentals of Guidance and Counseling.  
Delhi:Adhyayam.
6. Gibson L.Robert & Mitchell, (2008): Introduction to Counseling and  
Guidance.Prentice Hall of India.
7. Jacobs E, Masson L, Harvill L.(1998): Group Counseling Strategies and Skills.  
USA: Brooks/ Cole Publishing Company

**SEMESTER III**  
**PCSWJ20 – CONCURRENT FIELD WORK III**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	III	PCSWJ20	Concurrent Field Work III	Practical	Core	16	6	100

**COURSE OBJECTIVES**

- To enable the student to analyse and understand the social realities and factor influencing individuals in the contexts of the fields of specialisation.
- To develop competence in analysing the needs and problems of individuals, groups and communities and utilise the appropriate Social Work methods and approaches to address the needs
- To apply the knowledge and skills of the methods according to the fields of specialisation
- To practice Social Work values, principles and ethical standards in working with hospitals, community and related agencies
- To identify and mobilise resources to fulfil needs of people in agencies and communities and to mobilise the community people to participate in the different programmes
- To learn the skills of planning, implementing and evaluating one's work and to become aware of personal resources and potentials and use it to develop oneself professionally

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes,  
**CO1 :** Demonstrate ability to analyse the social situations of individuals, groups and communities

**CO2 :** Evaluate and Understand the role of organisations and Practice the values, principles and ethics in fields of Social Work

**CO3 :** Organise Work and Develop competency in identifying and applying the different methods of Social Work appropriately

**CO4 :** Identify and Develop an individual, group and community problems through the application of Social Work skills

**CO5 :** Demonstrate competency in planning, identifying and mobilising resources to organise programmes and meet needs of different target groups

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
<b>CO1</b>	H	H	H	H	H	H
<b>CO2</b>	H	H	H	H	H	H
<b>CO3</b>	H	H	H	H	H	H
<b>CO4</b>	H	H	H	H	M	H
<b>CO5</b>	H	H	H	H	H	H



CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	H
CO2	H	M	H	M	H	H
CO3	H	H	H	M	H	M
CO4	H	H	M	H	H	H
CO5	H	M	H	H	M	H

**(Low - L, Medium – M, High - H)**

The second year students during the third semester go for practice based socialwork for two days in a week and expected to spend a minimum of 16 hours per week in the field. The students are placed in villages or hospitals or schools or NGO's or Government offices or counseling centers or welfare organizations or service organizations or industries for a semester.

During the placement the students are expected to learn about the vision, mission, philosophy, administration, strategies, programs, activities, achievements and also involve with the activities of the organization to whatever extent possible.

The Students also undertake any assignments given to them by the agency, they may also undertake any research for the organization. Every week the students write a report of their activities and submit to the concerned fieldwork supervisor.

The supervisor conducts individual and group conference regularly. At the end of the semester viva is conducted by an external examiner and marks are awarded.

## SEMESTER IV

### PSCDC20 – SPECIALIZATION I C: URBAN COMMUNITY DEVELOPMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PSCDC20	Urban Community Development	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To develop in students an indepth understanding of urbanization and its effects.
- To provide knowledge of the various methods, programmes, strategies and developmental effort towards urban community development.
- To understand the role and contribution of professional social work in the development process.

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1:** In-depth knowledge of urbanization and its effects

**CO2:** Obtain knowledge of the various methods, Programs, strategies and development effort towards Urban Community Development

**CO3:** Identifying the community development challenges facing urban and regional communities

**CO4:** Analyze the roles of social justice and diversity in communities, cities and regions

**CO5:** Demonstrate the ability to work in team settings and collaborate with community Groups

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	M	H	M	M	H
CO3	M	H	H	H	H	H
CO4	H	H	H	H	H	H
CO5	H	M	H	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	M	H	H	H	H
CO2	M	H	H	M	H	H
CO3	M	H	H	H	H	H
CO4	M	M	H	H	H	H
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I : Introduction (15hours)**

- 1.1 Concepts: Industrialization. (K1, K2)
- 1.2 ,Urbanization, urbanism and urban area (K1, K2)
- 1.3 Urban Local Self – Government: Urban local self – government bodies, (K2,K4,)
- 1.4 Composition and functions ,(K2, K3,K4)
- 1.5 Urbanization – Concept and characteristics K1,K2, K3)
- 1.6 Urbanization and social problems. (K2,K4,K5)

**Unit II: Slum ( 15 hours)**

- Definition, characteristics, types, causes and consequences of growth of slums (K1,K2,K3,K4)
- The Tamil Nadu Slum Areas (Slum Clearance and Improvement) Act ,Structure and functions of Tamil Nadu Slum Clearance Board 1971 (K2,K3,K4,K5)
- Policies and critical analysis of the approach of the government towards slum development (K2,K3,K4,K6)
- Problems of street children and the programmes available for them ,(K2,K4,K5)
- Urban Health Problems (K1, K2)
- Health and sanitation services for urban people (K1,K2,K3)

**Unit III: Urban housing problems and Transportation (15hours)**

- 3.1 Urban housing problems and Transportation (K2,K4,K5)
- 3.2 housing schemes ( K2, K3,K4)
- 3.3 funding agencies for housing – HUDCO, CMDA - Tamil Nadu Housing Board, ( K2,,K4,K5)
- 3.4 Role of government and NGO's in Urban Community development - ( K2,K3,K4)
- 3.5 Problems of Mass Transportation (K2,K4,K5)
- 3.6. Mass Rapid Transit System (MRTS), Ring Road, Smart city concept. (K1,K2,)

**Unit IV: Pavement Dwellers (15hours)**

- 4.1 Pavement Dwellers (K1, K2,)
- 4.2 Employment for Pavement dweller ( K2,K4)
- 4.3 Night Shelters (K2,K3)
- 4.4 Urban Poverty and its impact - (K2, K4,K5)
- 4.5, Urban Poverty eradication programmes in Tamil Nadu (K2,K3,K4)
- 4.6 Air, Water, Soil and Noise Pollution – Pollution Control in Cities.(K2,K4)

**Unit V: People Centered Development (PCD) (15hours)**

- 5.1, People Centered Development (PCD) – Concept, Meaning (K1, K2, K3)
- 5.2 Objectives ( K2, K3)

- 5.3 Need and importance in urban community development (K2,K3,K4,K5)
- 5.4 Enlisting people's participation (K2,,K3,K6)
- 5.5 Utilization of human resource (K2,K3)
- 5.6 Quality of life index.(K2,K3,K4)

**Books for Study and Reference:**

1. Ashish Bose – India's Urbanization: 1901 – 2001, McGraw Hill, New Delhi, 1971.
2. Bhattacharya B. – Urban Development in India, Shree Publishing House, Delhi, 1979.
3. N.K. Behura, R. P. Mohanty – Urbanization Street Children and Their Problems – Discovery Publishing House, Delhi, 2005.
4. I. Sundar t. Sezhiyan – Disaster Management – Sarup and Sons, Delhi, 2005.
5. Sudha Mohan - Urban Development: New Localism - Rawat Publications, New Delhi, 2005.
6. Ashok Narang – Urban Sociology – Murari Lal & Sons, New Delhi, 2006.
7. Dr. Vatsyanan – Urban Sociology – Kedar Nath, Ram Nath, Meerut, 1981.
8. R.B. Singh – Sustainable Urban Development – Concept Publishing Co, Delhi 2006.
9. Darshna Tyagi – Urban Anthropology – Anmol Publications, Delhi, 2006.
10. Sabir Ali – Dimensions of Urban Poverty – Rawat Publications, 2006.

## SEMESTER IV

### PSCDD20 – SPECIALIZATION I D: ENTREPRENEURSHIP DEVELOPMENT

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credit	Marks
II	IV	PSCDD20	Entrepreneurship Development	Theory	Core	5	4	100

#### COURSE OBJECTIVES:

- To encourage students to become an Entrepreneur
- To develop the Entrepreneurship plan among the students
- To understand the role and contribution of professional social work in the field of Entrepreneurship.
- To encourage women to be economically empowered
- To examine the historical development of Entrepreneurship

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Analyze the basic concept of Entrepreneurship and develop entrepreneurial skills to craft innovative responses to social problems

**CO2 :** Apply social entrepreneurship to both profit and non-profit firms to create social value

**CO3 :** Recognize, evaluate the opportunities, explore innovative approaches, mobilize resources, manage risks, and build viable social enterprises

**CO4 :** Bridge the social, cultural and economic gap by providing opportunities and encourage women to be economically empowered

**CO5 :** Analyze and understand the scope of SmallScale Industries for employment opportunities

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	H
CO2	H	M	H	H	H	H
CO3	H	H	H	H	M	H
CO4	H	H	H	M	H	H
CO5	M	H	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	H	H
CO2	M	H	M	H	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Basic Concept of Entrepreneurship** (15 hours)

- 1.1 Entrepreneur and Entrepreneurship : Definition ,meaning (K2,K1)
- 1.2 Importance of Entrepreneur, (K2,K3)
- 1.3 Characteristics and competencies, (K2,K3)
- 1.4 Enterprise culture, (K5,K3)
- 1.5 Role of Entrepreneurs in economic development, (K6,K5,K2)
- 1.6 Problems of Entrepreneurs. (K4,K2,K1)

**Unit II: Evolution of Entrepreneurship** (15 hours)

- 2.1 Evolution of Entrepreneurship: Definition, (K2,K1)
- 2.2 Concepts of Entrepreneurship (K2,K3)
- 2.3 Nature of Entrepreneurship (K2,K1)
- 2.4 Elements and interactive process (K2,K3)
- 2.5 Qualities of successful Entrepreneur (K4,K3)
- 2.6 Classification and types of Entrepreneurs. (K6,K5,K4)

**Unit III: Entrepreneurship Development** (15 hours)

- 3.1 Developing the Entrepreneurship plan (K6,K3)
- 3.2 Environmental assessment (K5,K3)
- 3.3 Opportunities in education (K2,K4)
- 3.4 Managing Entrepreneurship growth (K4,K3)
- 3.5 Developmental stages (K5,K4,K3)
- 3.6 Motivating factors. ( K5,K3,K2)

**Unit IV: Women Entrepreneurship** (15 hours)

- 4.1 Women Entrepreneurship: Definition (K2,K1)
- 4.2 Concept of Entrepreneurship (K2,K3)
- 4.3 Success of women Entrepreneurship (K2,K3)
- 4.4 Constrains for women entrepreneurs (K2,K3)
- 4.5 Rural Entrepreneurship, approaches to rural Entrepreneurship (K5,K3)
- 4.6 Different governments schemes of welfare development. (K5,K4,K3,K2)

**Unit V: SSI** (15 hours)

- 5.1 Small Scale Industry: Definition and meaning, (K2,K1)
- 5.2 Classification of SSI (K3,K2)
- 5.3 Characteristics of SSI (K2,K3)
- 5.4 Importance of SSI, (K2,K3)
- 5.5 Exports and SSI sector, (K5,K4,K3)
- 5.6 Financial institutions, SSIs , SHGs. (K5,K4)

### **Books for Study and Reference:**

1. Kuratko D.F.etal. –Entrepreneurship: A Contemporary Approach – H.C. Publishers, London, 2001.
2. Gupta M.C – Entrepreneurship in Small Scale Industry – Anmol Publications, New Delhi, 1987.
3. Schumadcher E.F - Small is Beautiful – Harper and Row, NY, 1972.
4. Curtis E.t.etal. - Effective Small Business Management – Business Publications, Texas, 1975.
5. Curtis E.T. et al. – Successful Small Business Management – Business Publications, Texas, 1975.
6. Schumpeter J.A – Management of Small Scale Industries – Harvard University Press, 1949.
7. Lambden J. and Targett D. – Small Business Finance: A Simple Approach – Pitman Publishers, London, 1990.
8. Kuratko – Entrepreneurship Theory, Process - Practice – Sanat Printers, Haryana, 2007.
9. Puneet, Srivastava – Accidental Entrepreneur – Rupa & Co. Delhi, 2005.
10. Vasant Desai – Dynamics of Entrepreneurial Development and Management – Himalaya Publishing House, Delhi, Nagpur, 2006.
11. C.B.Gupta, N.P.Srinivasan – Entrepreneurial Development – Sultan & Sons, Delhi, 2006.
12. 1001 Ideas for Small and Tiny Industries, Govt. Publication.

## SEMESTER IV

### PSHRC20 – SPECIALIZATION – II C: LABOUR WELFARE AND INDUSTRIAL RELATIONS

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PSHRC20	Labour Welfare and Industrial Relations	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To help the student learn the basic facts concerning Industrial relations and Labour welfare
- To sensitize the students to adopt suitable attitudes for the practice of industrial relations and labour welfare.
- To enable them to realize the need to have suitable skills for the practice of Industrial relations and Labour welfare

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,  
**CO1 :** Acquire a global as well as a local perspective on Industrial relations and trade unions.

**CO2 :** Sensitized to adopt suitable attitude to practice Industrial Relations.

**CO3 :** Acquire appropriate and professional skills required for Industrial relations

**CO4 :** Attain knowledge on various statutory and legal aspects.

**CO5 :** Acquire interpersonal relationship and negotiation skills

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	M	M
CO2	H	H	H	M	M	H
CO3	M	H	M	M	M	H
CO4	H	H	M	H	M	M
CO5	H	H	H	M	H	M

CO/ PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	H	M	H	H
CO2	H	M	H	H	H	H
CO3	M	H	H	H	M	H
CO4	H	M	H	M	H	H
CO5	H	M	H	H	M	H

(Low - L, Medium – M, High - H)



## **UNIT-I Industrial Conflicts**

**(15 hours)**

- 1.1 concept, characteristics, objectives and factors affecting industrial relation---  
**(K3,K4,K2)**
- 1.2 Industrial relations in India,IR at Plant and Shop Floor Level—**(K4,K3,K2)**
- 1.3 Industrial Policy,Code of displin,Code of conduct---**(K6 K5 K4)**
- 1.4 Grievance settlement procedure,Domestic enquiry procedure---**(K6,K5,K4)**
- 1.5 Meaning definition factor ( Industrial disputes Acr1947)—**(K4K3K2)**
- 1.6 Definition of workmen,Stikes and lockouts,concepts of Industrial peace cause and consequences of industrial conflict( case study)----**(K6,K5,K4,K3)**

## **UNIT-II Trade Union**

**(15 hours)**

- 2.1 Origin and Growth of Trade Union---**(K2,K1)**
- 2.2 Trade Unionism in India and its role in Industrial Relations----**K4,K2,K3)**
- 2.3 Objectives, Functions and Structure of Trade Union—**(K3,K4,K2)**
- 2.4 Employers rights on Trade Union---**(K6 K5 K4)**
- 2.5 Employers organization, Objectives and functions----**(K4,K3)**
- 2.6 Role in reducing Industrial conflict(Trade Union Act 1926 Case studies)----  
**(K6,K5,K4)**

## **UNIT-III Collective Bargaining**

**(15 hours)**

- 3.1 Meaning, Theories, Objectives, Phases---( **K2,K3 K1)**
- 3.2 Prerequisites, Principles, Strategies and negotiation skills---**(K4,K2K3)**
- 3.3 Factors influencing Collective Bargaining, Collective Bargaining in India---  
**(K5,K4,K3)**
- 3.4 Mediation, Conciliation, Arbitration and Adjudication---**(K5,K4,K3)**
- 3.5 Statutory and Non Statutory machinery for prevention and settlement of disputes,  
Long term settlements---**(K6,K5,K4)**
- 3.6 Case studies Industrial Act 1947,Trade Union Act 1926----**(K6,K5)**

## **UNIT-VI Labor Welfare**

**(15hours)**

- 4.1 Concept, Philosophies, need, objectives principles----**(K3,K2,K1)**
- 4.2 Scope and limitations pf Labour Welfare and Historical Development of Labour  
Welfare in India---**(K5,K4,K2)**
- 4.3 Statutory and Non Statutory Welfare Provisions---**(K6,K5,K3)**
- 4.4 Factories Act 1948,Quality of work life, social security and social security  
measures—**(K6,K5,K4)**
- 4.5 Industrial counseling, Pre-retirement—**(K6,K4,K2)**
- 4.6 CSR activities---**(K6,K4,K3)**

## **UNIT-V Workers Participation in Management**

**(15hours)**

- 5.1 Concept- Aims and Objectives,(k2,K1)
- 5.2 Scope and Levels of participation----(K3,K2,K4)
- 5.3 Conditions essential for working of the Scheme of workers participation in management---(K5,K4,K3)
- 5.4 Management by Objectives---(K6,K4)
- 5.5 Introduction to workmen committee—(K4,K3,K2,K1)
- 5.6 Impact of Globalisation,Liberalisation and privatization of Indian Industry----(K6,K5,K4 )

### **Books for Study and Reference:**

1. S.P.Singh – Industrial Relations – A.I.T.B.S Publishers, India, 2008.
2. N.G.Nair Nad Latha Nair – Personnel Management and Industrial Relations – S.Chand & Company Ltd., New Delhi, 2004.
3. Nirmal Singh and S.K.Bhatia - Industrial Relations and Collective Bargaining – Deep Publications Ltd., New Delhi, 2005.
4. P.C.Tripathi - Personnel Management and Industrial Relations – Stan Chand & Company Ltd., New Delhi, 2006.
5. R.S.Davar - Personnel Management and Industrial Relations – Vikas Publishing House Ltd., New Delhi, 2007.
6. S.K.Bhatia – Constructive Industrial Relations and Labour Laws – Deep and Deep Publications Ltd., New Delhi, 2003.
7. S.C.Srivatsava – Industrial Relations and Labour Law – Vikas Publishing House, New Delhi, 2007.
8. Jagadish – Labour Welfare Administration – Akansha Publishing House, New Delhi, 2004.

## SEMESTER IV

### PSHRD20 – SPECIALIZATION II D: ORGANIZATIONAL BEHAVIOUR

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PSHRD20	Organizational Behaviour	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To help students build a knowledge base appropriate to understand the human behavior in an organization.
- To enable the students to perceive the attitudes required for the successful applications of organizational behavior.
- To present a new perspective for management.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1 :** Analyse individual and group behavior and understand the implications of organizational behavior on the process of management.

**CO2 :** Identify different motivational theories and evaluate motivational strategies used in a variety of organisational settings.

**CO3 :** Evaluate the appropriateness of various leadership styles and conflict management strategies used in organizations.

**CO4 :** Explore managerial and interpersonal skills in presenting a new perspective for management.

**CO5 :** Explain how organizational change and culture affect working relationships within organization..

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	M
CO2	M	H	H	M	M	H
CO3	H	M	H	H	H	H
CO4	M	H	H	M	H	H
CO5	H	M	H	H	H	H

(Low - L, Medium – M, High - H)

## **UNIT I - INTRODUCTION TO ORGANIZATIONAL BEHAVIOUR (15hours)**

- 1.1 History, definition, concept(**K2,K1**)
- 1.2 Need and importance of organizational behaviour (**K2,K1**)
- 1.3 Key elements of organizational behaviour (K2,K1)**
- 1.4 Nature and scope (**K4,K2,K1**)
- 1.5 Frame work (**K4,K2**)
- 1.6 Organizational behaviour models. (**K3,K2**)

## **UNIT II - INDIVIDUAL BEHAVIOUR (15hours)**

- 2.1 Concept of Individual Behaviour – Factors affecting Individual behaviour (**K4,K2,K1**)
- 2.2 Personality – types – Factors influencing personality – Theories(**K3,K2,K1**)
- 2.3 Learning – Types of learners – The learning process – Learning theories – Organizational behaviour modification - Misbehaviour – Types – Management Intervention. (**k5,K4,K2,K1**)
- 2.4 Emotions - Emotional Labour – Emotional Intelligence – Theories. Attitudes – Characteristics – Components – Formation – Measurement- Values. (**K4,k3,K2,K1**)
- 2.5 Perceptions – Importance – Factors influencing perception – Interpersonal perception (**K3,K2,K1**)
- 2.6 Impression Management Motivation – importance – Types – Effects on work behavior – Stress – management of stress. (**K5,K4,K2**)

## **UNIT III - GROUP BEHAVIOUR (15hours)**

- 3.1 Organization structure – Formation (**K2,K1**)
- 3.2 Groups in organizations – Influence (**K4,K3**)
- 3.3 Group dynamics – Emergence of informal leaders and working norms (**K4,K5**)
- 3.4 Group decision making techniques (**K4,K2,K1**)
- 3.5 Group Cohesion - Team building - Interpersonal relations – Communication – Control. (**K5,K4,K6**)

## **UNIT IV - LEADERSHIP AND POWER (15hours)**

- 4.1 Meaning (**K2,K1**)
- 4.2 Importance (**K2,K1**)
- 4.3 Leadership styles – Theories (**K4,K2,**)
- 4.4 Leaders Vs Managers – Sources of power (**K4,K2,K3**)
- 4.5 Power centers (**K5,K2**)
- 4.6 Power and Politics. (**K3,K2**)

## **UNIT V – DYNAMICS OF ORGANIZATIONAL BEHAVIOUR (15 hours)**

- 5.1
- 5.1 Organizational culture and climate – Factors affecting organizational climate – Importance. (**K4,K3**)

- 5.2 Job satisfaction – Determinants – Measurements – Influence on behavior. (K4,K2,K1)
- 5.3 Organizational change – Importance – the change process – Resistance to change – Managing change. (K4,K2,K3)
- 5.4 Stability Vs Change – Proactive Vs Reaction change (K3,K4)
- 5.5 Stress – Work Stressors – Prevention and Management of stress – Balancing work and Life. (K4,K2)
- 5.6 Organizational development – Characteristics – objectives –. Organizational effectiveness.( K5,K2,K3)

#### **Books for Study and Reference:**

1. P.K.Agarwal – Management Process and Organizational Behaviour – Vrinda Publications (P) Ltd., 2<sup>nd</sup> Edition, New Delhi, 2009.
2. J.Jayashankar – Organizational Behaviour – Margham Publications, Chennai, 1<sup>st</sup> Edition, 2006.
3. M.N.Mishra - Organizational Behaviour – Vikas Publishing House Pvt. Ltd., New Delhi, 2001.
4. Uma Sekaran - Organizational Behaviour – 2<sup>nd</sup> Edition, Tata McGraw Hill Education Pvt. Ltd., New Delhi, 2009.
5. Nirmal Singh - Organizational Behaviour – Deep & Deep Publications (P) Ltd, New Delhi, 1<sup>st</sup> Edition, 2009.
6. Jayantee Mukherjee Saha – Organizational Management and Behaviour – Anurag Jain Excel Books, New Delhi, 2006.
7. P.K.Agarwal, Management Process and Organisational Behaviour – 2<sup>nd</sup> Edition, Vrinda Publications, New Delhi, 2008.
8. Dr.H.L.Kaila – Organisational Behaviour and HRM – 3<sup>rd</sup> edition, AITBS Publishers, New Delhi, 2011.
9. Wendell L. French, Cecil H. Bell – Organizational Development – 6<sup>th</sup> Edition, Dorling Kindersley

## SEMESTER IV

### PSMSC20 - SPECIALIZATION - III C: REHABILITATION STRATEGIES AND TECHNIQUES

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PSMSC20	Rehabilitation strategies and techniques	Theory	Core	5	4	100

#### COURSE OBJECTIVES

- To understand on rehabilitation strategies and techniques.
- To highlight the importance of social work profession and role of social worker in the field of rehabilitation.
- To understand the assessment of major disabilities.
- To understand the legal status and welfare schemes for disabled people.

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes.

**CO1:** Learn and understand professional rehabilitation strategies and techniques.

**CO2:** Understand the importance of social work profession in rehabilitation.

**CO3:** Examine the role of social workers in the field of rehabilitation.

**CO4:** Analyse the legal status and the welfare schemes for the specially challenged.

**CO5:** Acquire professional skills to examine and assess clients with major disabilities.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	H	M	M	H	H
CO2	H	H	M	M	H	H
CO3	H	H	M	M	H	H
CO4	H	H	H	M	H	H
CO5	H	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: (15 hours)**

- 1.1 Definition of Impairment, Disability, Differently abled - Classification of Differently Children (K1,K2)
- 1.2 Approaches to Prevention (K3,K2)
- 1.3 Models of disability and international classification of functioning and health (K2,K3)
- 1.4 Rehabilitation - Meaning, Definition, Goals, (K3,K2)
- 1.5 Principles - Options of rehabilitation (K1,K2)
- 1.6 Community based and institutional based rehabilitation and History of Rehabilitation.(K3,K6)

**Unit II: (15 hours)**

- 2.1 Fields and Types of Rehabilitation: Medical Rehabilitation, Vocational Rehabilitation, Social Rehabilitation - Psychological Rehabilitation, Physical Rehabilitation, Economic Rehabilitation. (K2,K3)

**Unit III: (15 hours)**

- 3.1 Identification and assessment of major Disabilities:- Hearing Impairment, Visual Impairment, Mental Retardation, Locomotor Disability(K3,K4,K5)
- 3.2 Learning Disability, Leprosy, Cerebral Palsy - Problems And Remedies(K2,K3 K4)
- 3.3 Role of Social Worker In the field, Rehabilitation Counselling.(K2,K3)

**Unit IV: (15 hours)**

- 4.1 Psychiatric Rehabilitation: Principles, concept, process and Programs (K2,K3)
- 4.2 Role of social Worker in Psychiatric Rehabilitation (K3,K4)

**Unit V: (15 hours)**

- 5.1 Rights of people with Disabilities: Legislation for Disabled People (K3,K4)
- 5.2 Rights of Persons with Disability Act 2016 (K2,K3)
- 5.3 Mental Health Act, Autism Act - Welfare Schemes for Disabled (K2,K3,K4)

**Books for Study and Reference:**

- 1. Advani L. & Chadha A. - You and Your Special Child - New Delhi: UBS Publishers' Distributors Private Ltd., 2003
- 2. Agarwal, K. - A Handbook for Parents of Children with Disabilities - New Delhi, Planning Commission Government of India, 2002
- 3. Immanuel S.P. & Agnes, Leela - Community Based Rehabilitation for Disabled, Tiruchirapalli; Holy Cross Service Society, 1996
- 4. Mohanty, J. and Mohanty B. - Early Childhood Care and Education (ECCE), New Delhi: Deep & Deep Publications, 1994
- 5. Krishna, V.V., Dutt, B.S.V., & Rao, K.H., (Eds) - Disabled Persons, New Delhi; Discovery Publishing House, 2001.

6. Kundu, C.L. - Status of Disability in India - 2000, New Delhi, Rehabilitation Council of India, 2000.
7. Punani B. & Rawal .N. - Community Based Rehabilitation, (Visual Impairment), Bombay; National Association for the Blind, 1997.
8. Punani B., & Rawal N. - Handbook - Visual Handicap, New Delhi, Ashish Publishing House, 1993.
9. Murthy S.P. & Gopalan I - Workbook on Community Based Rehabilitation Services, Bangalore; Vikas CBR Project, 1992.
10. Desai A.N. - Helping the Handicapped: Problems and Prospects - New Delhi: Ashish Publishing House, 1990.
11. Notes on Topics of Paper - IV, Persons with Mental Retardation - Family and Community Interaction, Diploma in Special Education (Mental Retardation) Secunderabad : National Institute for the Mentally Handicapped (NIMH).
12. Kundu C.L. - Disability Status in India - New Delhi, RCI, 2002.
13. Narayan J (Ed.) - School Readiness for Children with Special Needs - Secunderabad, NIMH, 1999.
14. Sunder S. - Textbook of Rehabilitation – New Delhi, Jaypee Brothers Medical Publishers (P) Ltd., 2010.



## SEMESTER IV

### PSMSD20 - SPECIALIZATION - III D: PSYCHIATRIC SOCIAL WORK

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PSMSD20	Psychiatric Social Work	Theory	Core	5	4	100

### COURSE OBJECTIVES

- To understand Psychiatric Social Work in the context of changing trends in the care.
- To understand the Legal aspects in Psychiatric settings.
- To sensitize the students to the attitudes required for the practice of counseling.
- To engage the students to identify and practice the appropriate skills.

### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,  
**CO1:** Explore the emerging trends in the care of Psychiatric social work.

**CO2:** Examine the application of counseling with various issues.

**CO3:** Examine the legal aspects in the Psychiatric settings.

**CO4:** Emphasize the provision of competent, ethical clinical competencies of social work.

**CO5:** Sensitized with attitudes and skills required for the practice of counseling.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	M
CO2	H	M	H	H	M	H
CO3	M	H	H	M	H	H
CO4	H	H	M	H	H	M
CO5	H	M	H	H	H	M
CO6	H	M	H	H	M	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	M	M	M	H
CO2	H	H	H	M	M	H
CO3	H	H	H	M	H	H
CO4	H	H	M	M	M	H
CO5	H	H	H	H	M	H

(Low - L, Medium – M, High - H)

**Unit I:** (15 hours)

- 1.1 Psychiatry social work in special settings - social work practice in child guidance clinic (K1,K2)
- 1.2 Practice in correctional settings - In de-addiction - Crisis Intervention centre ; and with special groups such as molestation and childhood sexual abused; and HIV / AIDS patients (K2,K3)
- 1.3 Analysis of mental health problems among vulnerable groups such as women, aged, children and disaster victims (K2,K3,K4)

**Unit II:** (15 hours)

- 2.1 Understanding of basic theories in Social work treatment(K1,K2)
- 2.2 Psychoanalytical, psychosocial, transactional analysis (K2,K3,K4)
- 2.3 Life model, family centered treatment, task centered, crisis intervention, behaviour modification and cognitive therapy, Group therapy (K2,K3)

**Unit III:** (15 hours)

- 3.1 Legal status governing admission to and discharge from psychiatric hospitals and psychiatric nursing homes. (K2,K3)
- 3.2 Mental health policies and legislation in India - National mental health programmes (K3,K4)
- 3.3 Case study models of mental health care.(K2,K4)

**Unit IV:** (15 hours)

- 4.1 Counselling: Definition, Goals and Ethics, variables affecting the counselling process, communication (K2,K1)
- 4.2 Counselee and counsellor relationship (K2,K1)
- 4.3 Counselling skills: respect, authenticity and congruence empathy, availability, concreteness and specificity, avoiding assumptions, recognizing the client potential, immediacy, confrontation.(K3,K1)

**Unit V:** (15 hours)

- 5.1 Counseling Process: Stage - I: Problem exploration and Clarification creating awareness of need for help.(K1,K2)
- 5.2 Stage - II: Self exploration and development of relationship (K1,K2)
- 5.3 Stage - III: Impression of feelings and clarification of problems (K1,K2)
- 5.4 Stage - IV: Exploration of deeper feelings (K1,K2)
- 5.5 Stage - V: Integration process (K2,K3)
- 5.6 Stage- VI: Concerned with time and perspective (K2,K3)
- 5.7 Stage - VII: Developing the awareness of the counselee (K2,K3,K4)
- 5.8 Stage - VIII: To make use of psychotherapeutic or counselling benefit (K2,K3)

### **Books for Study and Reference:**

1. Hartman and Lairdj - Family Centered Social Work Practice - New York, The Free Press, 1983.
2. Jehu, Derek et al - Behavior Modification in Social Work - London, Wiley Inter Science, 1972.
3. Kaplan, Sadock - Synopsis of Psychiatry, 7<sup>th</sup> Edition, New Delhi, BI Waverly Pvt. Ltd., 1994.
4. Scully, James H. - Psychiatry - New Delhi, BI Waverly Pvt. Ltd., 1995.
5. Jay, Pee - Diagnostic and Statistical Manual of Mental Disorder - New Delhi: Jay Pee Brothers, 1994.
6. Anjal Gandhi - School Social Work - Commonwealth Publishers, New Delhi, 20007.
7. Asha Mans & Annie Patchi - Women Disability and Identity - Sage Publications, New Delhi, 2003.
8. Dr. Rashmi Pathak - Empowerment and Social Governance - Isha Books, Delhi, 2003.
9. Afsar Bano - Indian Women: The Changing Face - Kilaso Books, New Delhi, 2003.
10. Dave, Indu - The Basic Elements of Counseling - Strling, New Delhi.
11. Fullmer,D.W.& Bernard H.W, Counselling Content and Process.
12. Harms E& Schreiber, Handbook of counseling Techniques, Oxford press

## SEMESTER IV

### PESWG20– ELECTIVE IV A: ADMINISTRATION OF SERVICE ORGANIZATION

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PESWG20	Administration of Service Organization	Theory	Elective	5	4	100

#### COURSE OBJECTIVES:

- To acquire knowledge on administration of agencies.
- To encourage students to apply administration process into practice
- To develop the skills to start an NGO
- To understand different registration process and the functions of Social welfare board at central and state level
- To motivate students to develop Innovative methods and techniques for effective social welfare services

#### COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,  
**CO1 :** Understand and support about the concepts of social welfare and social welfare administration

**CO2 :** Learn and develop the knowledge on actual structure, process and components of welfare administration

**CO3 :** Understand and evaluate the relevance of social welfare administration in the field of Social Work

**CO4 :** Analyse ,Gain knowledge on office procedures, NGO's and role of social worker in different settings.

**CO5 :** Application of Administration process in Service Organizations

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	M	H	H	H
CO2	H	H	H	M	H	H
CO3	H	M	H	H	H	H
CO4	H	H	H	H	H	H
CO5	H	H	M	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	M	H	H
CO2	H	H	H	H	H	H
CO3	M	H	H	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

**Unit I: Basic concept** (15 hours)

- 1.1 Social Welfare Administration: Definitions, (K2,K1)
- 1.2 Scope and Principles, Purpose, (K2,K3)
- 1.3 Types of administration, Functions of administration (K2,K3)
- 1.4 Democratic nature – Delegation, Decentralization, (K3,K4,K5)
- 1.5 Management by Objectives, (K3,K5)
- 1.6 Sustainable Development Goals. (K4,K3,K6)

**Unit II: Process** (15 hours)

- 2.1 Administration process and Office Administration: Planning, Staffing(K2,K1,K3)
- 2.2 Co-ordination, Communication, (K2,K1,K3)
- 2.3 Public-Relations, Evaluation, (K2,K1,K3)
- 2.4 Budgeting, Accounting, (K2,K1,K3)
- 2.5 Auditing, Fund raising, (K2,K1,K3)
- 2.6 Office procedures and record maintenance. (K5,K2,K1)

**Unit III: Different Registration** (15 hours)

- 3.1 Social Welfare Organization: Registration of societies and trusts (K5,K4)
- 3.2 Foreign contribution and regulation act 1976(K2,K3)
- 3.3 Functions and responsibilities of governing board of FCRA(K2,K1,K4)
- 3.4 committees and office bearers of FCRA(K2,K5)
- 3.5 Organizational structure and programme of central social welfare board and State social welfare board. (K5,K4,K2)

**Unit IV: Starting NGO** (15 hours)

- 4.1 Stating an NGO: Introduction, Board of Directors, (K6,K4)
- 4.2 Developing mission statement, vision statement, values (K6,K5)
- 4.3 NGO Byelaws, (K3,K5)
- 4.4 Register the NGO, (K5)
- 4.5 Funding, Office Management, Networking, (K3,K5,K4)
- 4.6 NGO's in different settings. (K6,K5,K2)

**Unit V: Administration process** (15 hours)

- 5.1 Personnel Administration: Manpower planning, (K2,K1,K3)
- 5.2 Induction, training, (K2,K1,K3)
- 5.3 Supervision, staff welfare(K2,K1,K3)
- 5.4 Service condition and staff morale (K2,K1,K3)
- 5.5 Problems faced by NGOs. (K5,K3,K2)

**Books for Study and Reference:**

1. Chowdry D.Paul - Social Welfare Administration – ATMA Ram & Sons, Delhi, 1992.
2. Dr.Radhakrishnan - Encyclopedia of Social Work - Vol. I, II, III Planning Commission Govt. of India.
3. Madan G.R. – Indian Social Problems - Vol. I, II, Social Work, Allied Publishers, 1987.
4. Susan Erels & Barbara Harriss White – Outcast From Social Welfare – Books for Change, Bangalore, 2002.
5. Shaikh Ashar Iqbal – An Introduction to Social Welfare – Sublime Publishers, Jaipur, 2005.
6. Shaikh Ashar Iqbal – Problems of Social Welfare and Work - Sublime Publishers, 2005.
7. S.K.Pandy - Social Work Administration - Mahaveer & Sons, New Delhi, 2007.

## SEMESTER IV

### PISWD20 -IEC- SOCIAL WORK PROFESSION IN DIFFERENT SETTINGS

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PISWD20	IEC- Social Work Profession in Different Settings.	Theory	Core			100

#### COURSE OBJECTIVES:

- To gain knowledge on various approaches, skills and techniques of working with individuals, groups and communities
- To develop an understanding of social work practice in various settings
- To understand the role and contribution of professional social work in different fields
- To provide knowledge on various National and International agencies

#### COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

**CO1:** Gain a opportunity in understanding and apply in contemporary fields of social work profession.

**CO2:** Able to influence the practices and the professional skills of social worker in different settings like individual, groups, community, Hospital settings, correctional settings and vulnerable groups.

**CO3:** Understand a roles and functions of social work profession in field.

**CO4:** Gain and understand the knowledge about various national and international agencies.

**CO5:** Able to understand the Problems faced by professional social workers

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	H	H	H	H	H	H
CO2	H	H	H	H	M	H
CO3	H	H	H	H	H	H
CO4	H	H	H	H	H	M
CO5	H	M	H	H	M	M

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	M	H	H	H	H	H
CO2	M	H	H	H	H	H
CO3	M	H	M	H	H	H
CO4	M	H	H	H	H	H
CO5	M	H	H	H	H	H

(Low - L, Medium – M, High - H)

## **Unit :1 : Basic Concept and Process**

- 1.1 Social work practice with individuals **(K5,K3)**
- 1.2 Approaches to working with individuals - remedies, preventive, promotive and development **(K5,K3)**
- 1.3 Case work Process - Communication in social case work process **(K6,K4)**
- 1.4 Models of case work practice Psycho social, functional life models, problem solving, crisis intervention , family centered approach **(K5,K3)**
- 1.5 Eco-system perspective in social case work. **(K6,K5,K3)**

## **Unit : II : Principles and Skills**

- 2.1 Social work practice with groups-**(K5,K3)**
- 2.2 Principles and skills – **(K4,K3)**
- 2.3 Role of group worker –**(K6,K3)**
- 2.4 Group work process - Group dynamics –**(K2,K3)**
- 2.5 Application of group work: Techniques of group work in community development, medical and Psychiatric, Rehabilitation, Family and child welfare, Correctional, Personnel management and industrial social work settings.**(K6,K5,K4,K2)**

## **Unit : III Social work in community**

- 3.1 Social work Practice with communities**(K5,K3)**
- 3.2 Types of communities and characteristics**(K5,K3)**
- 3.3 Rural, Urban and Tribal communities –**(K5,K3)**
- 3.4 Organization: Fields of social work; Medical, Psychiatric, Correctional, Industrial, Slums; Emergencies like war, drought, fire, famine and flood. **(K6,K4)**
- 3.5 Community dynamics - Skills in community- **(K5,K3)**
- 3.6 Process of community organization - Application of Community **(K5,K3,K2)**

## **Unit : IV Practice in different settings**

- 4.1 Social work Practice in medical settings; Hospitals, Medical Psychiatry and rehabilitation units**(K5,K4,K3)**
- 4.2 Social work Practice Industry settings **(K5,K3)**
- 4.3 Social work Practice NGOS **(K5,K3)**
- 4.4 Social work Practice Welfare (Child, Women, Transgender, Elderly, Specially challenged) **(K5,K2,K1)**
- 4.5 Social work Practice Community settings**(K5,K3)**
- 4.6 Skills needed for social workers **(K5,K4,K2)**



## **Unit: V :Limitations**

- 5.1 Problems faced by professional social workers (**K5,K3**)
- 5.2 Limitations in social work practice(**K5,K3**)
- 5.3 National and International Agencies in the field of social work (**K4,K3,K2**)
- 5.4** Role and functions of different agencies(**K4,K3,K2,K6**)

### **Books for Study and Reference:**

1. R. K. Upadhyey- Social Case Work - Rewat Publications, Jaipur, 2003
2. Helen Harris Pearlmén – Social Case Work - A Problem Solving Process - Universi. of California Press, 2002
3. Gisela Konopka - Social Group Work- A Helping Process - Prentice Hall, 1983
4. S. Rengasamy - Student's Guide to Social Group Work - Second Draft, Tamilnadu. 2010
5. Siddiqui. H. Y. (Ed.) - Social Work and Social Action, Harnam Publication NewDelhi, 1984
6. Sanjay Bhattacharya - Social Work: An Integrated Approach - Deep and Deep Publications, NewDelhi, 2005

## **SEMESTER IV**

### **PCSWK20- RESEARCH PROJECT**

#### **COURSE OBJECTIVES:**

- To understand application of Social Work research
- To apply learning of research methodology, tools , techniques
- To undertake a research study on relevant social issues applying ethics and principles
- To consolidate, analyse and interpret data collected
- To understand and apply statistics where appropriate
- To apply skills in report writing in research and to provide workable solutions and effect social change

The students are placed under a supervisor for the research project work. The students start the project work in the third semester itself. Each student identifies a research problem, defines the problem, collect the review of literature, objectives, prepare a proposal, formulate the research problem and construct a tool for data collection.

After the completion of the third semester and before starting the fourth semester the students collect the data. In the fourth semester the students complete the data processing and complete the research study and submit the final copy of valuation.

At the end of the semester viva is conducted by an external examiner and the marks are awarded. (60 marks record by the supervisor and 40 marks for viva voce)

**SEMESTER IV**  
**PCSWL20- CONCURRENT FIELD WORK IV**

Year	SEM	Course Code	Title of the Course	Course Type	Course Category	H/W	Credits	Marks
II	IV	PCSWL20	Concurrent Field Work	Practical	Core	16	6	100

**COURSE OBJECTIVES**

- To enable the student to analyze and understand the social realities and factor influencing individuals in the contexts of the fields of specialization.
- To develop competence in analyzing the needs and problems of individuals, groups and communities and utilize the appropriate Social Work methods and approaches to address the needs.
- To apply the knowledge and skills of the methods according to the fields of specialization.
- To practice Social Work values, principles and ethical standards in working with hospitals, community and related agencies
- To identify and mobilize resources to fulfil needs of people in agencies and communities and to mobilize the community people to participate in the different programmes.
- To learn the skills of planning, implementing and evaluating one's work and to become aware of personal resources and potentials and use it to develop oneself professionally.

**COURSE OUTCOME**

After completion of the course the students will be able to attain the following outcomes.

**CO1:** Demonstrate ability to analyze the social situations of individuals, groups and communities.

**CO2:** Understand the role of organizations and practice the values, principles and ethics in fields of Social Work.

**CO3:** Work and Develop competency in identifying and applying the different methods of Social Work appropriately.

**CO4:** Identify and facilitate solutions of individual, group and community problems through the application of Social Work skills.

**CO5:** Demonstrate competency in planning, identifying and mobilizing resources to organize programmes and meet needs of different target groups.

CO/PSO	PSO					
	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
<b>CO1</b>	H	H	H	H	M	H
<b>CO2</b>	H	H	H	H	H	H
<b>CO3</b>	H	M	H	H	H	M
<b>CO4</b>	H	H	H	M	H	H
<b>CO5</b>	H	H	M	H	H	H

CO/PO	PO					
	PO1	PO2	PO3	PO4	PO5	PO6
CO1	H	M	H	M	H	H
CO2	H	M	H	M	H	H
CO3	H	M	H	M	H	H
CO4	H	H	H	M	H	H
CO5	H	H	H	H	H	H

**(Low - L, Medium – M, High - H)**

The second-year students during the third semester go for practice based social work for two days in a week and expected to spend a minimum of 16 hours per week in the field. The students are placed in villages or hospitals or schools or NGO's or Government offices or counseling centers or welfare organizations or service organizations or industries for a semester.

During the placement the students are expected to learn about the vision, mission, philosophy, administration, strategies, programs, activities, achievements and also involve with the activities of the organization to whatever extent possible.

The students also undertake any assignments given to them by the agency, they may also undertake any research for the organization.

Every week the students write a report of their activities and submit to the concerned fieldwork supervisor. The supervisor conducts individual and group conference regularly.

At the end of the semester viva is conducted by an external examiner and marks are awarded.

### **PPSWB20 – INTERNSHIP PROGRAM (BLOCK PLACEMENT)**

Immediately after the fourth semester written examination the students are placed for a month for compulsory Internship Program.

The students are placed in suitable agencies based on their specialization. The student has to be part of the organization and take part in all the activities of the organization and undertake the assignment given to them.

After completion of placement the student submits an activity sheet, daily reports which are assessed and certified by the department stating the successful completion of the placement. Only credits are awarded thereafter. If the performance of the student is not satisfactory the placement should be repeated.

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